

APSS Meeting
November 13, 2014
1142 KC
12:00 P.M.

- I. Called meeting to order at 12:03 p.m.
- II. Roll call – Becky Bakale, Ronda LeMieux, Ericka Bringedahl, Carol Talsma, Deb Rotman, Sally Visser, Ann Platt, Hollie Rago, Janet Potgeter, Bill Grimaldi, Mike Spofford
- III. Approval of October meeting minutes
 - a. Motion made to accept the minutes as presented by Janet and seconded by Ronda. Motion carried.
- IV. President’s Report
 - a. Report on Coreen. She has been suffering from severe migraines brought on by the aggressive chemo treatment and this treatment will be the standard throughout the complete ordeal. It is possible that she will be unable to return to work until treatment ends in March, 2015.
- V. Treasurer’s Report
 - a. Written report submitted
 - b. We have not been billed for the luncheon at the time of meeting. Discussion followed by Janet Potgeter about the number of attendees who RSVP’d for the luncheon and the number we were billed for. These numbers did not match what was counted on the membership list checked off for the ballots that were handed out there.
 - c. Bill Grimaldi asked when executive fees are reimbursed for the Executive Committee and was told that those are reimbursed in June and December months.
 - d. Hollie reported that approximately \$450 was billed to academic year members and \$310 of that was recovered.
- VI. Membership Report
 - a. Written report submitted.
 - b. Teresa Rademacher, whose hire date is 4/9/01, erroneously filled out the membership form and became a RTW employee. That has been corrected and she is now an active member of the APSS.
 - c. Janet discussed the membership form and whether or not we should inform new hires on how to discontinue payment. Mike was neutral on the issue, just commenting that we were being “awfully nice” to provide that information. Bill stated his opinion that we should not use any language telling hires how to become RTW. Becky to follow up and bring to December meeting.
 - d. On the membership signup sheet, there is an option for members to receive information via their personal email address. This is something that we do not do and we discussed removing the statement giving them the option from the form.
 - e. Birth/anniversary announcements in the newsletter are self-reported. Retirements are not.
 - f. Information was provided for the membership form on Jenna Bolle and Stephanie Salamone.
 - g. Motion made by Ann to accept the report and seconded by Hollie.
- VII. Communications Report
 - a. A suggestion was made to introduce all new PSS members to the community by announcing them in the newsletter.
 - b. Motion to accept by Janet, seconded by Deb.
- VIII. Member Relations
 - a. In the absence of Cheryl, Becky related a story. She had a member contact her as a building rep and ask Becky to attend a meeting this past Tuesday that involved the area director and the complete staff list. When the Director saw Becky there, he stated that he

would have to call Maggie from HR to attend as well. However, he also said that the meeting was not a disciplinary one and that Becky did not have to attend. The meeting was then cut down to a more comfortable group of several people the member wanted. We discussed how it was NOT necessary to include Maggie, that Becky COULD have stayed for the comfort of the member and that if Maggie had actually been in attendance, it would become a grievance meeting. Also, the meeting could have evolved into a disciplinary one and we discussed how the member would have the right to stop the meeting and reschedule when a representative from the union could be there for her.

- b. We discussed the upcoming elections and the concerns that we need to get more members involved in the union. One of the best ways would be to invite them to attend our meetings.
- c. Wall calendars and bookmarks are still available and perhaps we should give them out to non-members (like faculty) just for visibility.
- d. The Holiday Gathering is coming up and Becky thought it would be a goodwill gesture if we noted the people who are receiving awards for time working at GVSU and send them a little note or email of congratulations.

Meeting was adjourned at 1:05 p.m.