

**APSS Meeting
August 7, 2014
2259 KC
12:00 p.m.**

Agenda

- I. Meeting called to order at 12:05
- II. Roll Call – Present: Jackie Abeyta, Cheryl Anderson, Becky Bakale, Erica Baker-Bringedahl, Coreen Bedford, Patti Eisen, Cheryl Fischer, Michelle Holstege, Sandra Jennings, Rhonda LeMieux, Roxanne Mol, Ann Platt, Janice Ponstein, Janet Potgeter, Hollie Rago, Deb Rotman, Joyce Sullivan
- III. Approval of June meeting minutes –
 - a. Motion made the minutes were approved with the correct of the year to section VI, Membership Report. Motion seconded, motion carried.
- IV. Presidents Report
 - a. The membership issues regarding evaluations have been resolved
 - b. The Liability insurance packet has been approved and the payment has been received.
 - c. The contract with Mike Spofford is now in place and payments have been made. This will be reviewed again in November.
 - d. Coreen spoke at GRCC on a panel regarding the decertification from the MEA. They had an 86% response of which 80% voted they would like to decertify.
 - e. Bargaining – We are close to concluding the language portion of bargaining. There are very few points left on language. The Next portion will be the economics. We are on task to present this to the members by October 1, unless there is a serious road block. There are changes to the team dynamics, Rhonda LeMieux will now be a voting member of the team. Shawn, Cheryl, Jeffrey, and Rhonda will vote and Coreen will be the tie breaker. Mike Spofford and John Karafa are on board, and have been worth every penny. Very beneficial having Mike on the committee. John has been invaluable with the language.
 - f. MSU has reached out to ask about restructuring their union. Michelle H has touched base with them.
- V. Treasurers Report
 - a. A written report was given for June and July. Due to the timing of the meeting if there are any changes it will be updated on the next monthly report.

- b. For checks/balances, all bills/invoices are reviewed and approved by Coreen prior to going to Hollie for payment. There is documentation for all checks written.
- c. Motion made to accept the report as written. Motion seconded. Motion carried.
- d. MEA Calendars – should we look to print our own vertical calendars like the MEA used to print? The copy center can do something similar. We may look at other printers to get a cost. Hollie, Rhonda and Becky will get pricing, sources and report back.

VI. Membership Report

- a. A written report was given.
- b. As co-chair of the Development she gets notice of new PSS employees. Please let her know if corrections need to be made. Coreen discussed that for future reports, the cut off should be the last day of that month to include new employees, staffing changes, departures.
- c. Discussed the RTW employees on the list, if we have not received an authorization form at this point; it is safe to assume that they are right to work.
 - 1. RTW Forms, HRO has an opt out form and we have received one. As building reps confidentiality is very important. Coreen would like to know if there are reasons for someone changing their status to RTW, if the building rep was communicating with the member. Coreen, Becky, Cheryl, Janet, and the Building rep should be kept in the loop. Becky please find out in the future if there are reasons. Do not contact the staff person directly.
 - 2. The PSS to AP are not showing up on the list from HRO, Hollie has one listed; she hasn't been given a packet yet. There are also a number of building movements occurring on campus. Building Reps please check your lists and then see if people are still in your building. With voting soon, this needs to be addressed.
- d. Retiree gift cards – we started this process years ago with Michele Golightly, it was an initiative of hers. This has not occurred since 2012. It would be nice to start this process again from the inception of the APSS. Vicki Helgeson has the ability to get the gift cards without the service fee through Chase Bank. A motion was made to have the APSS continue the 50.00 retirement gift cards from 2014 on. Motion approved. The Congratulation on your retirement letter needs to be reviewed. Dan Seeley will be the first retire to receive this from the APSS.

VII. Member Relations Report – The committee is Cheryl Fischer, Vicki Helgeson, and Michele Duram. There are no grievances at this time. There are concerns regarding office or individual staff relations. This has been busy, but most will be resolved.

VIII. Building Representative Reports

- a. Contract Review – Contract review is an important piece of training, there are a lot of innuendo in the contract. We need to be proactive; the Bargaining Team will take a section and send it out to the Building reps with an analysis. That will allow for direct questions at the meeting. It should also be a member’s only portion of the website. It was discussed to put a section in the Newsletter, however, that goes to many people, not only members.

IX. Old Business

- a. Retiree Gift Cards
- b. Web access for Members

X. New Business

- a. Erica & Janet – this is their first meeting in their elected roles.
- b. Big upcoming events – Fall Luncheon - October 16, this is our opportunity to present reports to the members. This will give us the transparency our members desire. We need to ready for information on processes, members only, voting etc. As Building Reps in anticipation of the meeting if you could ask your members if they have questions for the eBoard. Take time to talk or a packet of information. Chris DeMull will have records of what has to happen.
- c. Working to fulfill promises to work towards a “members only” section on the website, i.e. bargaining updates, member information, etc. Also looking into electronic voting, membership cards to use for electronic voting. At this time people must be present for contract vote. A lot of language changes that need to be communicated. Cheryl is working on the ID cards and member benefits, we could make our own, and they are not that expensive. Housing was attempting to use the ids for a specific purpose, but the GVSU ids do not have a magnetic strip.
- d. We need the following items addressed for the Oct 16 luncheon
 - 1. Membership Cards
 - 2. Agenda for the luncheon
 - 3. Website Members Only
 - 4. Raffle Donations
- e. Jackie – share our accomplishments from where we have come from to where we are today.

1:01 meeting adjourned