

APSS Meeting  
December 11, 2014  
1142 KC  
12:00 P.M.

- I. Called meeting to order at 12:06 p.m.
- II. Roll call – Becky Bakale, Rhonda LeMieux, Erica Bringedahl, Deb Rotman, Hollie Rago, Janet Potgeter, Janice Ponstein, Patrick Perry, Patti McCarthy, Joyce Sullivan
- III. Approval of November meeting minutes
  - a. Spelling correction for Rhonda & Erica names noted.
  - b. Motion made to accept the minutes as presented by Janice and seconded by Deb. Motion carried.
- IV. President’s Report
  - a. No update on Coreen.
- V. Treasurer’s Report
  - a. Written report submitted. A new copy of page one was handed out that showed the breakdown for expenses on luncheon. There was a credit for the extra seats that were charged. Total cost came in \$236.34 under budgeted amount.
  - b. Discussion followed regarding how to better account for the count next year. Ideas shared were to ask Building Reps remind their members before that if they are no longer able to attend to email Janet and let her know.
  - c. Application to US Treasury is now complete. We are listed as a 501c5 Tax Exempt Labor Union.
  - d. Hollie reported that there are only 3 “billed members” that have not paid their dues. These are academic year employees. A request was made to pro-rate the amount due so they are able to have it deducted through payroll.
  - e. Motion made by Janet to accept the report and seconded by Erica.
- VI. Membership Report
  - a. Written report submitted.
  - b. Janet is finished working on the membership form and it is now printed.
  - c. Motion made by Joyce to accept the report and seconded by Janice.
- VII. Communications Report
  - a. No written report submitted.
  - b. Question was raised to see how many hits have been made to the APSS website. Erica will check using Google Analytics.
- VIII. Member Relations
  - a. No written report submitted.
  - b. Becky met with Cheryl and mentioned that an Association Grievance regarding salary continuation time has been made. Vicky and Michele are working on a hostile work environment situation.
  - c. Cheryl thanks all of us for being the eyes and ears on campus and send wishes for a blessed Christmas.
- IX. Old Business
  - a. Becky assists HR with the reclassifications that are submitted by the member. HR handles the reclassifications that are submitted by the supervisor.
  - b. Vacation requests have gone well. She also reminds us that if we know of anyone in our areas that will be going on short term or long term medical leave to let Janet or Becky know so their dues can be suspended during this time.

X. New Business

- a. Becky received a notice from the MEA that they recently gave the president an 11% raise, which brings their salary to over \$203,000, and Rick Trainor also received a 44% raise bringing his salary to \$158,000. It's good to be our own union!
- b. The scheduled meeting on March 12<sup>th</sup> is the same day as the PSS Development luncheon. There's interest in changing that date to avoid a conflict.
- c. A proposal for a mentoring program for PSS staff is being looked at. Sandra Jennings initiated this idea due to the fact that in the near future a number of long term employees could be retiring and we don't want to lose their knowledge. Becky took the idea to Kim Monahan and Linda Yugas to see if there are other places of employment that do this. They were not aware of any but thought this was a good idea. It's in the beginning stages of discussions. There are a few concerns to work through.

Meeting was adjourned at 1:00 p.m.