

**APSS Meeting  
December 10, 2015  
1104 KC  
12:00 p.m.**

**Minutes**

- I. Called meeting to order 12:00 noon
- II. **Roll Call**-Autumn DeRoo, Michelle Durum, Sally Vissers, Mark Saint Amour,, Rhonda LeMieux, Barb Ellis, Deb Rotman, Joyce Sullivan, Lindsey Burns, Cheryl Anderson, Patrick Perry, Erica Baker-Bringedahl, Tami John, Sandra Jennings, Janet Potgeter, Hollie Rago, Becky Bakale.
- III. Approval of **November meeting minutes**-call for questions-motion to accept November minutes-Motion carried.
- IV. Becky Bakale verified **Treasurer Report**-account balances on December 9, 2015-amounts to be correct. Motion to accept the report as presented-motion carried.
- V. **Membership Report**-those employees who have reached the end of their probation and have not turned in a "dues authorization form" will temporarily be place in the "right to work" column on the monthly report. Janet announced that she would not be running for the Membership Chair position in March. Motion to accept the report as presented-motion carried.
- VI. **Communications Report**-with the help of Autumn DeRoo and Jonah Anderton, they have set up a discussion board through our website. We have asked the board to log into it to see how it works; we will have future discussion on this option on the website. We presented this written report, motion to accept-motion carried.
- VII. **Building Rep reports**-some female members received an email from the office of Institutional Analysis-subject: "seeking middle-aged women with type 2 diabetes for a focus group", we are wondering why and how they chose these females to be a part of this email group. Becky will check with Melodee VandenBosch whose signature was on the email.
- VIII. **Old Business**-conversations on earning technical and non-technical credits for development pay. The PSS/HR development committee has been working IT to offer more seminars for a technical credit. They have developed a survey to get out for the members input in what seminars to offer. We will encourage our members to answer the survey.  
**Salary Continuation** continues to be in our conversation-any suggestions for working towards better usage of this benefit will be reviewed. A suggestion was made, and we are checking with payroll to see if our salary continuation hours we used can be noted on our pay stub. To check the hour's used-log into Ultra time, click on calendar (upper right), click on print (at top), and dropdown-attendance calendar.
- IX. **Training Moment**-Section 8.3-Loss of Seniority and Section 8.4-Probationary

Meeting adjourned -1:00pm