

APSS Meeting
October 5, 2017
KC 2259
12:00 p.m.

Agenda

- I. Call meeting to order 12:01 p.m.
 - a. Introduction to Elisa Salazar Work Life Consultant for GVSU. 3 months at GVSU – background as a MSW – has been working as a clinical therapist for the last 10 years. After 3 months the 1:1's have been beneficial so that she can consult and give a clear picture and a plan to how to deal with the potential issues they may have. Would like to begin developing trainings around a mental health perspective – mindfulness trainings etc. Still in the process of listening and developing those trainings. Would like to have hours on multiple campuses to give people an option of where they can access service. Do not hesitate to reach out to Elisa if you have suggestions or needs.

- II. Roll Call – Jackie Abeyta, Cheryl Anderson, Becky Bakale, Erica Bringedahl, Lindsay Bogi, Lindsey Burns, Autumn DeRoo, Barb Ellis, Cheryl Fischer, Bill Grimaldi, Vicki Helgeson, Michelle Holstege, Tami John, Patti McCarthy, Patrick Perry, Janet Potgeter, Hollie Rago, Deb Rotman, Mark Saint Amour, Joyce Sullivan, Carol Talsma

- III. Approval of September meeting minutes – no questions on the minutes. Motion to accept the minutes as presented, motion 2nd and carried.

- IV. Presidents Report – Rhonda L. husband had a heart attack Sunday, and is now in intensive care as of Tuesday. He is now out of recovery and in a lot of pain, please remember her in your thoughts.

- V. Treasurers Report – written report was provided, balances were verified on October 4 by Becky. Next month we will need to go over the financial reports for last FY. Motion to accept the report as written, motion 2nd and carried.

- VI. Membership Report – written report given. Are building reps updated when there is a transfer or is it recorded in the report. Thought was that the reps would take them off the report. Erica suggested adding a building rep column in the changes. No additional questions – Mark is still listed as the Bldg. rep for Philanthropy, it should be Sandra J now. Report will be updated. Motion to accept the membership report – motion 2nd and carried.

- VII. Communications Report – website has been updated with the new meeting dates and Barb has caught some Building Rep items to correct. The newsletter is also updated. The new contract was requested to be added to the website.

- VIII. Member Relations Report – Still have an outstanding grievance at the step 2 level, they have granted an extension to HRO as they are trying to come up with a solution. The member will be able to decide if they want to go with the solution presented by HRO. If not it will go to arbitration.
- a. New vacancies and transfers language, I think there was some confusion on this language. There are 3 process, 1 they would follow current format, and the 2nd is if all parties agree they may open the process to internals only, it will not be posted on GVSU website, either on our APSS website or as an announcement internally. The other option is to do no interviews and do a movement within a department by organizational advancement. The hiring department is within the college. If the supervisor has someone that is leaving within the same office, and can move a person into that position if all parties agree (I&E, HRO, Hiring Supervisor and the APSS). We are trying to get the process so that our APSS members are getting every opportunity they can to advance as an internal candidate. WE understand that some may have wanted to apply for a position, so many times when a PSS leaves their co-workers then pick up the extra work. It will not occur without every party agreeing on the process. LDB – potentially my boss could pull someone from my college without posting the position. Discussion regarding the certain aspects of what could happen with various portions of this clause. This is a process, all parties must agree, which is a checks and balances on the process. BB had a similar situation in her office. There are definite conversations and research that goes into this process. BB – as far as internal only, it will be a trial and error to determine how this will work as a process whether by link or gnumber etc. I am excited for the possibilities in the new contract.
- IX. Building Representative Reports – Vicki – we have a number of new temps in the library now.
- X. Old Business
- a. Luncheon – we have 249 RSVP's including retirees (10). Joyce has approx. 88 gifts and is looking for volunteers for passing out gifts. We spent 675 on gift cards this year which is the same as last years.
- b. Calendars are ordered and they will be done tomorrow. Do we want to bring them to the luncheon and then distribute them to the membership? We will have them at the luncheon and then the building reps can follow up with their members that didn't get them at the luncheon. AD – Jan. 2 – is a work day.
- XI. New Business
- a. Discussion regarding a more robust development program for PSS staff. This was a committee made up of AP, IT, PSS staff members. This will be an opportunity to advance our staff members.