

APSS Meeting

November 9, 2017

- I. Called meeting to order at 12:04 p.m.
- II. Roll Call – Becky Bakale, Erica Baker-Bringedahl, Lindsay Bogi, Cheryl Bronner, Lindsey Burns, Barb Ellis, Cheryl Fischer, Bill Grimaldi, Vicki Helgeson, Michelle Holstege, Tami John, Rhonda LeMieux, Patti McCarthy, Patrick Perry, Hollie Rago, Deb Rotman, Mark Saint Amour, Joyce Sullivan, Carol Talsma, Vicki Wenger
- III. Approval of October meeting minutes – motion to accept the October meeting minutes – motion 2nd and carried.
- IV. President’s Report - We did receive a thank you from Jeff Carlson – IT for the retiree card. Contract is really being used – we had our first internal posting. Becky will send out an email about the posting. The other highlighted part is the flexible weekly schedule, you can work 9.5 I one day and shorten the next, as long as your schedule is 40 in a week. Must occur in the work week. It is also being discussed at the Supervisor 101 training. Remember to let your members know it is within the work week. Also we can carry over 200 hours of vacation into the New Year, however, if you are close to retirement the payout is only 160 hours.
- V. Treasurers report – written report given.
 - a. There is also a handout of the audit information, which will be turned in at the end of the meeting. The auditor’s report was presented. The union dues that we collect is approximately 43K, our expenses are covered by the dues in a bargaining year, which is a good indicator that our dues are at a good amount. Last year it was suggested that we have a projected expense amounts for next year. Some of our bargaining expenses will also hit in FY18, fairly large amounts after June 30. They are not reflected in the FY17 close, the audit expense goes directly to Jennifer, our accountant. There were no questions on the yearend report, the deadline is Nov. 15th. There is also an analysis of the total bargaining costs which is approximately 18,000 for FY17 and FY18. Motion to accept the FY17 yearend report, 2nd and carried. Motion to approve the 990 EZ tax 2nd and carried.
 - b. Monthly Treasurer’s report – balances verified on 11/6/17 by Becky Bakale. Written report given. Motion to accept the report as written, motion 2nd and carried.
- VI. Membership Report – written report given, there is one change Kathy Bausano was reclassified to a C3 position, and building reps were added to the list as well. Motion to accept the report as written, 2nd and carried
- VII. Communications – the new contract is on the website, and the building reps are also updated. The PSS Development credit tab is also there and very beneficial. Natalie changed the table of content to each section instead of by subject.
- VIII. Member Relations Report – Currently we still have an outstanding grievance that is ready to go to arbitration. It is at the last department for approval in order to resolve the issue and they will present it to the member and they will chose to accept the solution or decline. I have met with the attorney and they made University Counsel aware as well, which prevents information from being deleted.

- IX. Building Rep Reports – Lindsey Burns – I have a member that was AP, then moved to PSS and was unhappy with their Step placement – that is an HR determination, they were told by the supervisor and HR they would not support a higher step.
- a. We have heard a couple of times when a PSS retires or moves and then they are turning that position into an AP position, if that happens let us know so we can monitor those situations.
 - b. There are some positions that has not been posted since retirement, we do as a union have a right to ask for proof that a position should be classified as AP. If it is more managerial work, and that they will hold a position in abeyance we are then not losing a position, it is when they just eliminate a position we have an issue.
 - c. There will be a C4 retiring in Accounting and they have heard it may become an AP position. That will also potentially be other positions doing the same thing.
 - d. Lindsey B – there are some potential changes with the new health building near CHS. It is possible that graduate programs could go to that building as well which could change the office structure. They can change locations contractually.
 - e. Lindsay Bogi – question from a member until your 11th year you do 1 seminar and you get the 2.5 % or every 3 years – it is every year if you do one seminar every 3 years will cover the 2.5%. Becky – I think we have had one member that has missed the development pay over the last few years. Staff does get notified if they are missing work.
 - f. Teach in counts as a non-technical credit – as well.
 - g. Discussed the Skype for Business in place of phones we currently have.

Meeting Adjourned – 12:55