

**APSS Meeting  
June 14, 2018  
KC 1104  
12:00 p.m.**

**Agenda**

- I. Call meeting to order – 12:04 pm
- II. Roll Call
- III. Approval of May meeting minutes – question – mentioned HRO be more transparent, does that mean more transparent if not selected for an interview? BB – if not selected you should receive an email. If you were interviewed and not the selected candidate the search committee could be the contact or HRO. No other comments or questions. Motion made to accept the minutes as presented. Motion carried.
- IV. Presidents Report
  - a. Yesterday we had our 1<sup>st</sup> lunch and learn on the contract section 7 and 8. BB will forward the information that was pulled together for the mtg. CLAS posed questions which is how the presentation was presented, as answers to those question. Even though 7 and 8 were focused on there are other sections of the contract that were addressed as they related to those sections. What was mentioned was that the internal postings and organizational advancement – we have seen a positive change on our side. The contract does refer to department, which can be confusing to some as it truly is meant as whoever is under the appointing officer. We hope to clean that up under the next contract. Discussion of the appointing officer ensued. There was also a member that read “least” senior person and he appreciated the fact that he did not realize that was the language. Also noted that we would like to have the language reflect the intent. Next lunch and learn is 6/20 at DEV Uclub. Same information will be shared.
- V. Treasurers Report – written report given, Hollie will send out a corrected report, the only difference is the final balance on the 3<sup>rd</sup> page. Transferred 7,000 into checking to pay insurance and EBoard and did not reflect that on the last page. Once that is corrected Becky will verify balances through email. Based on report received are there any questions? Insurance application has been mailed, we are up to date on all other items. Motion to accept the May report with the changes requested. Motion seconded and carried.
- VI. Membership Report
  - a. Written report given in RTW there is a classification change for a couple PSS staff. Another person should have been on the April report but it was not on the HRO report. The 4 new employees did have the dates switched around. Also if

someone is on medical leave they can have their dues suspended. Hollie would like to see if it could be in the newsletter. It is up with the member to communicate with the HRO if on FMLA. Staff may need more upfront information. That is a concern that could be relayed during a bi-monthly meeting. Still would help to let our members know some of the requirements. Further discussion on FMLA requirements discussed. Will approach Natalie Trent about writing a FMLA piece for us.

- b. Library had an 18 hour/week position just approved for 40 hours.
- c. Motion to accept the May report as presented, motion seconded and carried.

VII. Communications Report –

- a. Erica received an email requesting that she be copied on the newsletter as well. No concerns with allowing this.
- b. Erica provided website statistics as well comparing years and months. It looks like the website was used fairly consistently in 2017 due to Bargaining.
- c. July newsletter will be looking at great places on campus for lunch etc.

VIII. Member Relations Report – nothing currently in process. Rhonda went to the last bi-monthly HRO mtg. Cheryl is working on some clean up prior to the transition to Rhonda.

- a. There is some anxiety about budgets and positions etc. A few months ago when SASC was reorganized and we were not informed, I feel HRO has learned that this information is best communicated in the forefront of a reorganization, there was only one time in the last 43 years there were layoffs and that was in the early 1980's. Another question was brought up about bumping a less senior staff member. Explanation of bumping page 13 of the contract section 7.2. Section B would be the ability to bump someone of the same classification across the university, it would be the least senior. Yes it would be a ripple effect. Discussed the usage of seniority date in this scenario.
- b. Could we ever have a lunch and learn from 1 – 2 to accommodate folks on an off lunch shift. – Yes we could. Lindsey B does feel these are a good focus group idea to learn about the contract.
- c. Discussed the format of the PSS Development Committee and the format of the lunch for new employees. Others used to address union and questions but nothing in great depth. When there is a new staff member in your area – you could send a note to your members to welcome a new employee. Lindsey B goes and talks with her new staff as a resource if they need something.

IX. Building Representative Reports

- a. Have we reached out to the vacated building rep positions.

X. Old Business

XI. New Business

- a. July – mtg – what is your feel on summer meetings. When we were with MEA we did not have summer meetings. Due to the busy schedule should we continue summer meetings. The July 12 meeting will be canceled.