

APSS Meeting
November 8, 2018
KC 1104
12:00 p.m.

Minutes

- I. Call meeting to order 12:05
- II. Roll Call – Patrick Perry, Hollie Rago, Vicki Helgeson, Rhonda LeMieux, Becky Bakale, Carol Talsma, Deb Rotman, Joyce Sullivan, Erica Baker-Bringedahl, Vicki Wenger, Lindsey Burns, Lindsay Bogi, Tami John, Michelle Holstege, Patti McCarthy
- III. Approval of October meeting minutes – minutes submitted – no questions or discussions. Motion to accept the minutes as presented, motion seconded and carried.
- IV. Presidents Report – working on communication with the Grievance Chair, calendars were available last month and are still available in Mark's office in KC if you need additional calendars.
- V. Treasurers Report –
 - a. Written reports provided on the audit and monthly report. There was an increase to catering costs, which is evident across the university. In the past we have allocated 5,000 twice per year, we do have 10,000 budgeted, so we typically are under in that line item.
 - b. Based on the statements this is what comprises our tax form, by November 15. After the budget is approved we will issue payment to the Accountant for the work on her audit. There are recommendations to specify which legal fees go to bargaining or grievance so we can further detail those expenses. That was the only comment on this audit.
 - c. Motion to approve/accept the financial statement for 2017-2018 tax year, seconded and carried. Motion to approve the tax statement/filing motion seconded and carried. Motion to approve the treasurer reports as presented for October, motion seconded and carried.
- VI. Membership Report
 - a. Written report given. Last month we have a PSS member that is working remotely, we are not sure what transpired however, the position is now an AP. Motion to accept the October membership report, motion seconded and carried.
- VII. Communications Report – no report at this time.

VIII. Member Relations Report

- a. Association grievance is still ongoing.
- b. Continue to meet with a number of members with work climate concerns.
- c. Dev from HRO has meet with Rhonda in one instance and it was a beneficial meeting.

IX. Building Representative Reports

- a. The LIB continues to move staff around. In the past you had to wait for a position posting, now they are changing duties, jobs etc. The staff that has history is wondering how this occurs.
- b. After the Association Grievance – we will begin to focus on job descriptions. A few years back we worked with HRO on how this was to transpire, then with staff changes there are many loopholes that have occurred in a way that does not benefit our members.
- c. Becky is working on a reclassification with a member.

X. Old Business – none to report

XI. New Business –

- a. Discussion on the How to Retire Happy Seminar offered through GVSU, it is a beneficial seminar.
- b. Discussed the Thrive Program

Meeting Adjourned at 12:45 p.m.