

**APSS Meeting
February 14, 2019
KC 1104
12:00 p.m.**

Minutes

- I. Call meeting to order 12:00 p.m.
- II. Roll Call – Becky Bakale, Cheryl Bronner, Erica Baker-Bringedahl, Joyce Sullivan, Deb Rotman, Carol Talsma, Patti McCarthy, Barb Ellis, Lindsay Bogi, Bill Grimaldi, Michelle Holstege, Patrick Perry, Mark St. Amour, Vicki Wenger, Vicki Helgeson, Guest: Matt Collver, guest will be taking over for Carol
- III. Approval of January meeting minutes – written minutes received. No questions or comments raised. Motion to accept the minutes as written, motion seconded and carried.
- IV. Presidents Report –
 - a. started meeting with thanking Carol for the years of Service as she retires next week Friday! Mark St. Amour – started in 2014 as a student – Carol was their first interaction as a student and she had a huge impact to GVSU. Love and appreciate her and you changed their course here at GV.
 - b. We have an awesome group of members, sent out a vacation donation request and within hours it has been reached. If you see members, we appreciated that per our contract we can donate 4 or 8 hours.
 - c. Notice on Ultratime regarding Weather regarding the polar vortex and GVSU closing. Those on vacation wanted to then use the WEA code, no you need to use the days as they were approved. If you were approved for medical or vacation, you need to utilize the hours as you had pre-designated them.
 - d. Elections are coming the middle of March – if you hear that anyone is interested in role within the APSS Board please have them talk about it with any of the sitting officers.
- V. Treasurers Report –
 - a. Written report was presented. Balances were verified by Becky on Feb. 5. No questions on the report. Motion to accept the January Treasurers report as written. Motion seconded and carried.
- VI. Membership Report –
 - a. Written report presented. Joyce and Becky do receive a report from HRO, a new staff member is completing this report, there are a couple changes, not sure if they are organizational advancements or reclassification.
 - b. Question regarding an academic year C3 – has not been filled.

- c. Vicki sent an email regarding a staff member, a PSS staff member was advanced to AP. That would open up a position in the library that they should be posting for.
 - d. Are they working on filling a position in Records, they are in the interview process. Becky will ask again.
 - e. Motion to approve the report as presented, motion is seconded and carried.
- VII. Communications Report
 - a. Statistics for the website were presented. Average hits per day are 9 for this month, 275 in January and was very high!
- VIII. Member Relations Report
 - a. Rhonda and Cheryl have been working on a grievance, she is up to speed and doing a really good job for our members.
 - b. Thank you to all of the Building Reps for keeping your ears open, most of our issues are first brought to us from the BRs. Thank you very much.
- IX. Building Representative Reports
 - a. Mark – still have a large quantity of calendars left over, we can also inter campus
 - b. Indulge Day – I have been having fun, so keep an eye out for details, and we are looking for volunteers and asking members. It will be the same day as the luncheon. 2 – 4 p.m.
 - c. April has a conflict – for our meeting we will look at calendars and see if we can reschedule. It was requested that we add a VP report section to our meeting.
 - d. Rhonda and Becky have been sending out a message if an internal is not selected. We have received very positive feedback. Regarding the message it does go if an internal is selected over another internal as well. A RTW person does have the same right to this meeting as well.
- X. Old Business
- XI. New Business
 - a. Benefits meeting update was held. Currently there are no projected changes for 2020 or 2021. Also more people are using the Priority Health Marketplace. You can only use it at certain places, they will reload your card. It is through Priority Health's website.
 - b. Also make sure you read your health and wellness newsletter. Incentives are mentioned. The HRO Wellness staff has been incredible.
 - c. A question was raised about using Association Time instead of lunch hour. If you are going to utilize that instead of your lunch hour – make sure you notify your co-workers in case there is an issue.

Meeting Adjourned 12:55 p.m.