

**APSS Meeting  
August 13, 2020  
Zoom Mtg  
12:00 p.m.**

Agenda

- I. Call meeting to order – 12:01 p.m.
- II. Roll Call – Deb Rotman, Joyce Sullivan, Becky Bakale, Michelle Holstege, Patrick Perry, Shawn Evans (Bargaining Chair), Megan Koeman-Eding, Lindsay Bogi, Patty McCarthy, Hollie Rago, Lindsey Burns, Matthew Collver, Barb Ellis, Cheryl Fischer, Rhonda LeMieux, Tami John, Katie Haynes, Vicki Wenger, Cheryl Bronner
- III. January meeting minutes were approved in April via email and are on the website.
- IV. Presidents Report –
- V. Vice President Report -
- VI. Treasurers Report
  - a. February report –
    - i. Written report received
    - ii. Motion to approve the February report, seconded, motion carried
  - b. March report –
    - i. Written report received
    - ii. Motion to approve the March report, seconded, motion carried
  - c. April report –
    - i. Written report received
    - ii. Expenditure for Survey Monkey for 264.00 – to run our elections
    - iii. Motion to approve the April report, seconded, motion carried
  - d. May report
    - i. Written report received
    - ii. Motion to approve the May report, seconded, motion carried.
  - e. June report
    - i. Written report received
    - ii. Motion to approve the June report, seconded, motion carried.
  - f. July report
    - i. Written report received
    - ii. Motion to approve the July report, seconded, motion carried
    - iii. Balances verified for July on August 6, 2020 by Becky Bakale
- VII. Membership Report
  - a. February – July reports

- i. Written reports received
- ii. Are they filling positions that have been vacated by retirements, departures. Many are holding until the fall semester to see where we are at due to budgets. There are also some changes to staffing that are occurring.
- iii. The RTW numbers have significantly jumped from July to August – some have not been contacted due to the Covid shut down.
- iv. Dues will start to begin the PPE August 18
- v. Motion to approve the February 2020 – July 2020 reports, seconded, motion carried

#### VIII. Communications Report

- a. Reviewed the website statistics, have declined this summer. Last June we had 250 page views, this June we had 75. They did rise this month (August).
- b. Everything else is going well – still getting great information from Health and Wellness in the newsletter.
- c. The eboard highlights have triggered some responses, that they appreciate the information. After the eboard is done, she would like to include building reps so that members know who is part of their representation. It is easier to approach someone when I know their background.

#### IX. Member Relations Report

- a. Discussion held regarding Face-Mask policy, self-assessments, and randomized testing. Waiting for clarification on our concerns from HRO and our legal counsel.
- b. Discussion held regarding university budgets and restructuring of APSS positions.

#### X. Building Representative Reports – none at this time

#### XI. Bargaining Update

- a. Shawn Evans – The bargaining team has been meeting virtually since April, we were approached by the university to postpone bargaining. At that time we were optimistic that we would be able to bargain in the summer. We proceeded to work on our contract language and survey results and identified a number of issues that we would like to bargain. We have not gotten to financials, moving forward we may need to re-administer a survey on changes due to the pandemic. The university approached us again about postponing due to the pandemic. We were asked to accept a tentative agreement for a 1-year contract extension. We worked on language for a tentative agreement. We will need to hold a virtual meeting to ratify the contract. Should we have a ratification meeting and then the vote. We should also record the meeting for those that cannot attend. We could post that to the APSS website.
- b. Thank you to the folks that have been on the team and working through the bargaining process this summer. Pleased with where we are at and the amount of

work that we were able to achieve this summer. We are eager to engage the university in the areas we can to improve our position with GVSU.

- c. The university zoom account allows for 300 members to attend, we may need to do 2 zoom sections. We need to reach out to the President's office to see how they are able to do the town halls. Schedule needs to occur possibly the 2<sup>nd</sup> week in September? Shawn would prefer the end of August or the 1<sup>st</sup> week of September. Week of the 7<sup>th</sup> would be a potential meeting date? Michelle will reach out to see Zoom capabilities and Shawn will reach out to Deb to see if September is okay with them and their timeline to get it in front of the Board of Trustees.
- d. Shawn will update the next newsletter message from the Bargaining team.
- e. The team will start discussing how/when to release the next survey. The more we hear from our members the better we can represent them.

Meeting adjourned at 1:18 p.m.