

**APSS Meeting
December 10, 2020
Zoom Mtg
12:00 p.m.**

Agenda

- I. Call meeting to order 12:00 p.m.
- II. Roll Call – Patrick Murdock, Becky Bakale, Michelle Holstege, Rhonda LeMieux, Megan Koeman, Hollie Rago, Joyce Sullivan, Deb Rotman, Katie Haynes, Lindsay Bogi, Autumn DeRoo, Tami John, Cheryl Bronner, Irina Grougan, Matthew Collver, Patty McCarthy. Vicki Helgeson
- III. Approval of November meeting minutes
 - a. No questions or comments, motion to accept the minutes as presented Megan K, seconded by Lindsay B.
- IV. Presidents Report
 - a. United Bank will no longer be servicing our HSA. Health Equity is the new provider, United Bank will no longer be a part of this service.
 - b. Evals for the PSS staff, last year they removed us from the EPDP system, due to the technical issues the system was having. We will continue to do our evaluations on paper. HRO should be communicating with our supervisors.
 - c. Development credits – discussed with HRO, there are a couple out there for technical credit with Randy Dean – per Natalie Trent in HRO. There are additional courses/seminars and trainings that if there is not a PSS credit – you can request it. If you have members that question their development credit – they can contact HRO or Becky to look into the issue. According to Natalie they are on demand, Megan would like to include the location of the course in the next newsletter.
- V. Vice President Report
 - a. The items have been delivered to Tami – there has been a setback, the blue hot/cold pack was on backorder. Tami will be able to get into the office Tuesday. Do we want to have them delivered in gift bags or have a pick up situation. Becky's willing to have them set up by Building Rep and distribute from there. It may not be done until the New Year. Tami will look in to getting gift bags. Calendars will be either going with the gift bags or given to the building reps.
- VI. Treasurers Report
 - a. Written report received. Prepaid the gifts/etc. there will be a little balance due to shipping and tax. Waiting on one final invoice from them.
 - b. Balances verified on 12/10/20

- c. Motion to accept the report as written by Rhonda, seconded by Lindsay. Motion carried
- VII. Membership Report
 - a. Written report received.
 - b. No additional questions, most retirees will show in the December report. Joyce to work on letters
 - c. Motion to accept the report Hollie, seconded Matthew – motion carried.
- VIII. Communications Report
 - a. Website domain name is set to renew in mid-January, we will be charged on 12/30, will submit the 17.00 reimbursement after we pay that fee.
 - b. The newsletter is going well – it is so nice to see the retirement announcements on the page.
- IX. Member Relations Report
 - a. Communication with HRO regarding hires that have come through. We always review the selected candidates. The Search Chair is supposed to provide sound reasons for non-selection, and we have pushed back on the occasions that are warranted. Some members have also requested the meeting and the opportunity to ask why they were not selected. Becky has been through this process as well, so is a good resource. Reminder this is a process our non-selected candidates have to schedule a meeting to ask (reverse interview). Becky has done this twice and grew from the opportunity and changed her interview skills. Usually it is the candidate, search chair, Member Relations person and the Chief Alliance Steward. This is NOT a grievance, but an opportunity, if it goes in the member's favor it could turn into a grievance.
 - b. Met with Greg Sanial and Deb Sanders to discuss remote work with the most recent MDHHS health order. We brought up security as an issue if the PSS is the only person in the building. We are not aware of who is coming onto campus, we understand where our members are coming from, as they are the primary staff on campus.
- X. Building Representative Reports
 - a. Are there staffing schedules out in various offices. Discussion ensued, there are varieties of work schedules depending upon which area you work, academic, IT and support services.
- XI. Old Business
- XII. New Business

Meeting adjourned at 12:39 p.m.