

**APSS Meeting  
October 14, 2021  
Zoom Mtg / 2201 KC  
12:00 p.m.**

Agenda

- I. Call meeting to order – 12:04
- II. Roll Call - Tami John, Megan Eding, Barb Blankemeier, Joyce Sullivan, Becky Bakale, Michelle Holstege, Brian DenUyl, Tracy London, Deb Rotman, Katie Haynes, Irina Grougan, Autumn DeRoo, Cheryl Bronner, Matthew Collver, Patrick Murdock, Rhonda LeMieux, Vicki Wenger, Rayshena Wilson
- III. Approval of September meeting minutes – no questions for the meeting minutes,
- IV. Presidents Report
  - a. Discussed the cards sent by Deb Barko that has retired. We currently do not have someone to take the place of her in sending out sympathy cards, new baby cards etc.
  - b. We will be starting in person meetings again – for those that can attend. We will also be meeting 15 minutes as an eBoard prior to the meetings. As an eBoard we will begin to review the bylaws and constitution. Please also look through it and if you see things needing to be addressed please let us know. We would also like to discuss the contract up in this meeting so that the Building Reps have a better understanding of the contract.
- V. Vice President Report
  - a. As you are recruiting new members – please remember we have extra swag we can give as a welcome packet. VW has two new members
- VI. Treasurers Report
  - a. Written report given
  - b. FY 21 documents are being audited and 2020 tax documents are being prepared. The taxes are due on 11/15, but because our meeting is so close to that deadline, we filed an extension just in case.
  - c. Called LMCU to confirm the interest rate that we are receiving – we are in a variable account that automatically receives the highest interest rate percentage.
  - d. Balances were verified 10/12/21
    - i. Question regarding the bargaining lunches – the team covers every other lunch if we bargain around a lunch hour. We paid for only 3 lunches out of the bargaining meetings.
  - e. Motion to accept the treasurers report as written – motion carried

VII. Membership Report

- a. Written report received – there have been a lot of new members, and new RTW members joined the union. We did have one person that went to visiting faculty position. She will be removed from the email list etc. until she returns to her PSS position at the end of the year.
- b. There is another person that is listed as RTW and needs to be added to the union
- c. Motion to approve the report with the corrections motion seconded and carried.

VIII. Communications Report

- a. Website has been updated under documents with the new contract etc. Removing the extension, and now has removed senior development portion. Verbiage has been provided by Shawn Evans for the website.

IX. Member Relations Report

X. 10/14/2021 Member Relations Report

- a. September meeting with Emil Delgado, Deb Sanders, and Becky Berrevoets regarding IT Re-org concerns. The discussion was centered around change of positions within their department, contract language, and job descriptions and reclassification process.
- b. A meeting was held to discuss the reclassification language that updated in the contract and the how the process will be handled. Tami John, Becky Bakale, and I were on the call with Becky Berrevoets, Chris Grooms, and Krista McFarland.
- c. From our bi-weekly meeting with Deb Sanders, Becky and I learned that Becky Berrevoets is working with Rence Meredith on job descriptions for our new E classifications. This is quite a process and will take some time.

XI. Building Representative Reports

- a. We do have a need for a library building rep – there are 14 members in that building. Is anyone interested in picking up the library? – Katie H will take over that building while we work on trying to find a new rep.
- b. When we sent the email about the in-person meeting and lunches – we really need to address the lunch 11/18 was an available date – do we want to schedule something next semester. Building reps could you potentially reach out to our members and see if they are comfortable having a luncheon. Most would like the luncheon, however, with current concerns – maybe moving it to the next semester. Suggestion to move it to the winter semester so that we have the proper time to prepare for the luncheon in the winter semester. Worried about the conflict with the HR luncheon an academic department. The date is potentially Friday, March 4, 2022.

XII. New Business

- a. Dues authorization form – was formerly paper, most of our communication is now electronic – do we want to order more forms? The current forms are incorrect as we reduced the number of pays and cost of dues. Joyce has been sending the

form electronically. Katie suggested a pdf form that can be completed electronically. Megan can also upload a pdf form to the website as well.

- b. Calendars have been ordered – so they will be available next week for pick up from Tami/Becky will also deliver whatever we can to the building reps. Becky will connect with Irina and the downtown building reps. Anyone that needs an updated list – please contact Joyce.
- c. Open Enrollment starts next week.

### XIII. New Business

- a. Contract – section 12.3.4.3 – Short term disability pool. In April we had over 1000 hours people will stand to lose. In the past if a member needed a donation when they are on SHD they would receive donations to supplement their earnings while they are off. We now have a form to donate hours to a SHD pool which can then cover members while on SHD. The key take-away is December is the only month we cannot donate hours due to the end of the calendar year. Currently we are not sure what has been donated, but Becky will reach out to see where our pool is at, please encourage members to donate if they will be losing hours. If someone retires they only receive 160 hours, they can also donate to the pool. Should an email go out in November to remind members that this is an option. Becky encourages building reps to reach out to their members about this new pool.
- b. DR – if you were on the zoom meetings you can retire at 62 and 11 months – if you are close to that reach out to Tara to get that .025 instead of the .04 – we may need to clarify with others that are approaching retirement.
- c. If there are sections of the contract to focus on – please let Becky know otherwise we will begin section by section.

Meeting adjourned at 12:52