

**APSS Meeting**  
**January 13, 2022**  
**Zoom Mtg / 1019 SERVICE BLDG.**  
**12:00 p.m.**

Agenda

- I. Call meeting to order 12:07
- II. Roll Call – Joyce Sullivan, Michelle Holstege, Tami John, Megan Eding, Rhonda LeMieux, Brian DenUyl, Deb Rotman, Barb Ellis, Irina Grougan, Katie Haynes, Tracy London, Vicki Wenger, Rayshena Wilson, Cheryl Bronner
- III. Approval of December meeting minutes
  - a. Written minutes provided – no questions
    - i. Motion to accept the minutes as written, seconded, minutes approved.  
Motion carried
- IV. Presidents Report
  - a. This is a new role, Becky did a lot behind the scenes from HR concerns to member concerns.
  - b. Still participating in the Reach Higher
  - c. Reclassifications are in process – they are working with HR and the supervisors regarding edits. The next group would be the IT reclassifications.
  - d. We are going to cancel the luncheon for the winter semester, due to being level 3, and reduced attendance. We are looking to do swag like we did last year, we are looking for thoughts/suggestions. Shirts/blankets etc. have been discussed.
  - e. Shortage of Building Reps. We are currently hiring multiple PSS positions, it may be a great opportunity to get them involved and invite them to the meetings. When Becky's email was sent I received a lot of questions from members about communication from Building Reps. During Covid we got hit hard and were not having meetings, now there are questions. Asking for how we can recruit building reps and how can we get our membership more involved in these meetings. We used to send notes to our members, so they know we are here.
    - i. Discussion – Rhonda - changes in staffing in the recent year, do our BR's then know who has moved or been hired in their buildings. JS – I can send out the information. Other concern was that the meeting minutes draft information should not be sent. TJ – we could send a summary out to our folks, just to remind touch base etc. We could put in something on the role of a Building Rep and what they do. KH likes the idea of sending out a summary. IG – when I started they had not had a re for 2 years. A best practices template would be great. Tami will send out bullet points of each meeting so we are all on the same page.

- V. Vice President Report (combined with President Report)
- VI. Treasurers Report –
  - a. Written report received
  - b. Bank balance verified on 1.10.22
  - c. No additional questions
  - d. 1099's will be sent to IRS for Bargaining Team and
  - e. Motion to accept the report as written, motion seconded and carried
- VII. Membership Report
  - a. Written Report received – working on getting the brochure and information to the building reps.
  - b. No additional information on the report – motion to approve the report as written, seconded and carried
- VIII. Communications Report
  - a. Megan – renewed the domain name for another year
  - b. One of the goals this year around May is to completely redo the APSS website. Word Press is the program – if you have suggestions, please let Megan know, organization, ease of use etc. email Megan.
  - c. Tami and Megan worked on the paragraph to the BR page which was an explanation of what a BR actually is and what is the role.
  - d. Meetings page was updated – and highlighted to encourage our members. I also include it in the newsletter as well to get more involvement.
- IX. Member Relations Report
  - a. Working with a few members on various issues. We are thankful when the BR's send them to Rhonda for help.
  - b. Had an HRO meeting with Tami/Rhonda this week – very nice in her new role. Any university employees that have vax postponements. Those letters will be coming through discussing their options. Any exemptions that are not testing they will be addressing that group next. They will hopefully be made aware of those candidates. DR – does an exemption include their agreement to test. BD – how long are the exemptions good for – we believe it is June 30.
- X. Building Representative Reports
  - a. Do you do the daily assessment over the weekend.
  - b. Last meeting we had discussed contacting our attorney – how did that end – our attorney met with Becky, Tami and Rhonda in December. He was looking at new cases, and documents. He told us he would have a report tomorrow. The status will be shared. A concern was about what the union could do about the vax. So, when we get the report we can reassure people. If they receive something from the university have them contact Rhonda or Tami. If you hear from people now – have them contact us.

XI. Old Business

XII. New Business

- a. Discussed elections coming up and officer positions. Joyce will not run as her retirement is looming.
- b. No additional items – will adjourn the meeting 12:38