

APSS NEWSLETTER

The latest news & updates from GVSU's APSS Union & its Members

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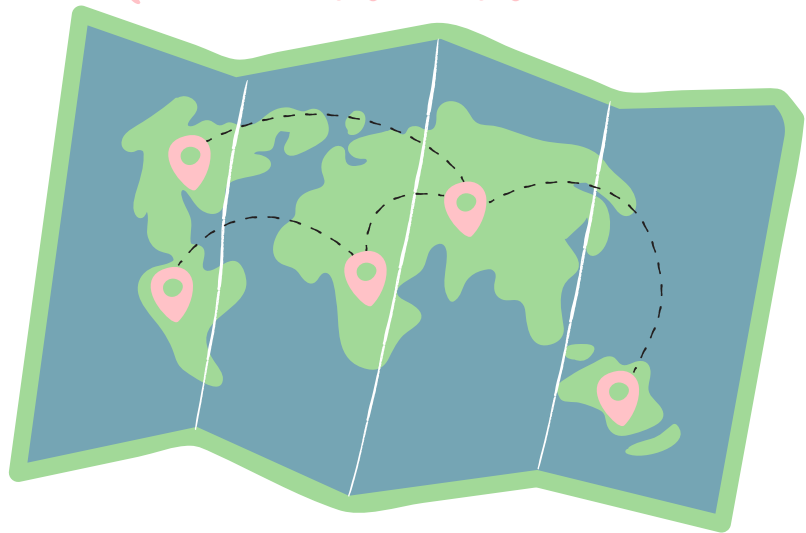
This newsletter is published monthly. For submission information contact **Megan Koeman-Eding** at edingme@gvsu.edu.



Visit our website:

apssgvsu.org

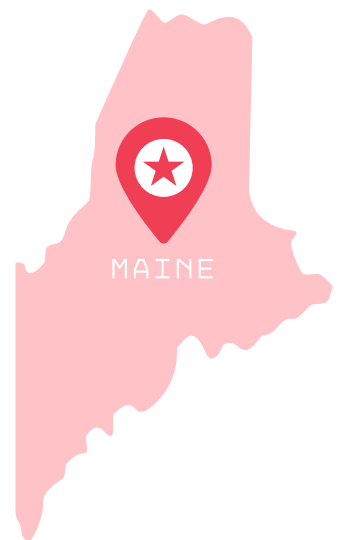
SUMMER TRAVELS



MEMBER SHARES

Jordan Sickrey - My summer vacation plans include going to Maine over 4th of July; I'll be gone for about a week, and I will be going through Canada to get there so that I can see Niagara Falls! It'll be my first time in the Northeastern United States, so I'm very excited.

My birthday is also August 1st, and I have a day off for my birthday, though I don't have any definite plans yet.



MEMBER SHARES, CON'T

Jenna Stehouwer - Our summer vacation will look a little different this year. In late June we'll be traveling to Pennsylvania for a week while our daughter Stella is a camper at the prestigious sports camp, Camp Woodward! Stella is the recipient of their gymnastics scholarship this year! While she's at camp we will be exploring all that the central PA area has to offer. We plan to visit the Penn State University campus, picnic and hike the valleys and ridges of the Appalachian mountains.



Kate Knopp - I will be returning June 3rd officially from Maternity leave - Ava was born 3/2/22



Patti Eisen - I just wanted to drop a note thanking the Union for the Meijer gift card. What a surprise! 😊

It has been a pleasure working for GVSU and with all the APSS folks.

The Union has accomplished much over the 35 years that I worked there and I'm sure will continue to do so in the future.

Thank you again! I am truly loving retirement so far.

HR WORKSHOPS

Ultra Base Navigation: An Overview

Presented by eLearning Technologies

The look and feel of the old "MyBb" page will be updated to a new, re-designed "portal" page with Ultra Base Navigation. This will affect how and where you find your course sites, but it will not change what your courses themselves will look like. Join us to learn about Ultra Base Navigation, its components, and how to adjust settings and notifications.



Wednesday, June 1	1:00PM - 2:00PM	Virtual
Monday, June 6	11:00AM - 12:00PM	Virtual
Tuesday, June 14	11:00AM - 12:00PM	Virtual
Wednesday, June 15	1:00PM - 2:00PM	Virtual
Thursday, June 23	11:00AM - 12:00PM	Virtual

Recruitment Process Training

Presented by Human Resources, Megan Bravo

The new GVSU hiring process launched on May 18, 2022. Learn about the changes and the new process with Megan Bravo, HR Business Partner and Talent Acquisition Specialist. This will be beneficial for all mentors, search chairs, search committee members, inclusion advocates and anyone involved in the hiring process.

Wednesday, June 1	11:00AM - 12:00PM	Virtual
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Banner & OnBase Finance Users Trainings

Presented by Business & Finance, Erica Herwig

This training is designed for faculty and staff who are responsible for processing invoices, transfer requests, check requests and other Finance OnBase functions, and who are responsible for management and oversight of departmental budgets using Banner. This is a hands-on training, so please ensure that prior to the training, you have access to both OnBase and Banner, with permissions to view and work with the FOAP's you will be managing. This will be a virtual training, but I do have a Binder you will need. Please reach out to me to arrange pickup or mailing of the binder.

Tuesday, June 14	9:00AM - 11:00AM	Virtual
Tuesday, July 12	9:00AM - 11:00AM	Virtual
Tuesday, August 9	9:00AM - 11:00AM	Virtual

HR WORKSHOPS, CON'T

Zoom 101

Presented by eLearning Technologies

Learning Objectives

After completing this workshop, the user will be able to: Identify basic webinar protocols; Find the Zoom tool in Blackboard; Schedule a meeting and launch Zoom; Use reactions; Use chat; Change roles; Record sessions

Wednesday, June 15

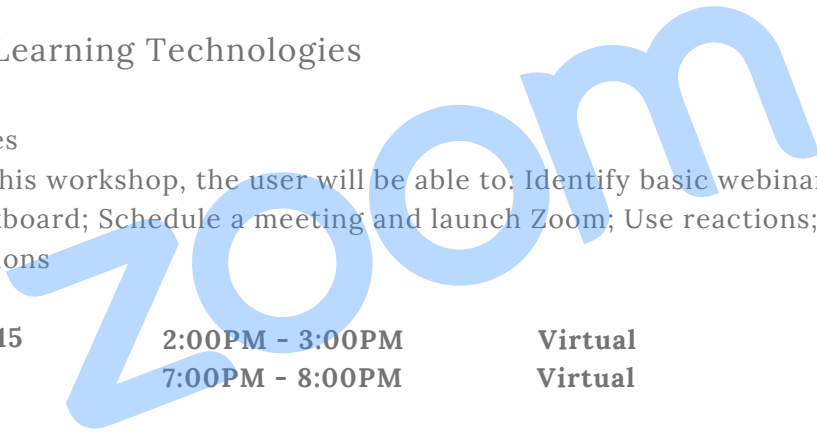
2:00PM - 3:00PM

Virtual

Thursday, June 23

7:00PM - 8:00PM

Virtual



DON'T FORGET TO CHECK [SPROUT](#) THROUGHOUT THE MONTH FOR ADDITIONAL CLASSES THAT MAY BE ADDED AFTER THE PUBLICATION OF THIS NEWSLETTER.



HAPPY JUNE!

HR WORKSHOPS, CON'T

CONCUR TRAININGS

Concur Travel and Expense Training

Presented by Business & Finance, Erica Herwig

This is an overview of requesting travel, booking travel, setting up a travel profile, and creating expense reports.

Thursday, June 9	10:00AM - 11:30AM	Virtual
Thursday, July 14	10:00AM - 11:30AM	Virtual
Thursday, August 11	10:00AM - 11:30AM	Virtual

Concur Approval Training

Presented by Business & Finance, Erica Herwig

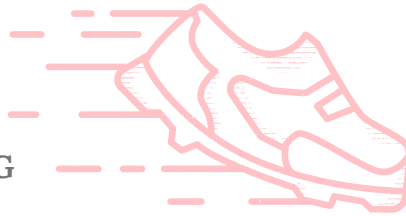
This is an overview of the approval process for both delegates and approvers.

Thursday, June 16	11:00AM - 12:00PM	Virtual
Wednesday, July 27	11:00AM - 12:00PM	Virtual
Wednesday, August 17	11:00AM - 12:00PM	Virtual

REGISTER TODAY FOR THESE
WORKSHOPS IN SPROUT!

BENEFITS & WELLNESS

Faculty & Staff 2 Mile Fun Run
Hosted by GVPD
Wednesday, June 8
11:30AM-12:30PM - Parking Lot G



Faculty and staff lace up your sneakers and challenge the GVPD to a 2 mile race on campus! All GVSU faculty, staff, family members and fitness levels are invited to participate. Grab a colleague or your whole department to join in on the fun. Proceeds from the registration fee will go to the GVSU student support fund. Start and finish line set up, professional timing and results provided by PrimNRG race management.

Farmer's Market

The GVSU Farmer's Market is back, beginning **June 8 from 10:30 a.m. to 1 p.m.** The rest of the dates are July 13, August 10, September 14, and October 12.



Faculty & Staff ID Cards

Human Resources is no longer be taking photos for or creating faculty and staff ID cards. Faculty and staff ID cards can now be obtained at the Registrar's Office, located at 150 Student Services on the Allendale campus, or 115C DeVos on the Pew campus. Please keep this in mind if you have any new employees who are in need of an ID.

Mental Health Support from Encompass

The news of the Texas elementary school shooting is deeply devastating for all of us. Grief, shock, anger, and numbness are just some of the many emotional responses that people everywhere may be experiencing in the wake of such trauma and heartbreak.

We wanted to remind you that mental health support services are available through [Encompass](#) to help anyone struggling with difficult emotions in the days and weeks ahead.

Free Mental Health Sessions

Individuals can speak to a mental health professional for personalized, confidential support by calling 1-800-788-8630. There is 24/7 In-the-Moment Support for anyone in emotional distress. Sessions are available for household members as well

Work Life Consultant

Gary Atkins, GVSU's [Work Life Consultant powered by Encompass](#), is available weekly on Monday (virtual) and Wednesday (in-person or virtual) to meet with you. Please email v_worklife@gvsu.edu if you would like to schedule an appointment.

UNION NEWS



Monthly Board Meetings

Monthly APSS Board meetings are held on the 2nd Thursday of each month at noon. All members are welcome to attend! The list of dates, location, and how to access the virtual link is on our website: www.apssgvsu.org under the Meetings tab. Be sure to check it out if you're interested in attending. We hope to see you there!

Building Reps Needed for Pew Campus!

Are you looking for a way to get involved with our APSS Union? Our Building Reps are a communication link between the APSS members and the APSS union. Building Reps attend the monthly Board meetings, distribute union information to members, and are available as an advocate for members.

We are currently looking for Building Reps for the Bicycle Factory (BIK) and L. William Seidman Center (SCB).

If you'd like to learn more about being a Building Rep, reach out to any current Building Rep or our APSS Interim President, Tami John.

Contractual Considerations - Tuition Reduction Programs

Shawn Evans - Sections 12.8.1 and 12.8.2 outline tuition reduction programs for staff members, retirees, and the spouses, household members, and eligible dependents of staff members and retirees. Did you know that bargaining unit members and retirees may enroll in courses tuition free? Benefit eligible dependents and household members of staff members and retirees are eligible for a 50% reduction of their tuition costs for all GVSU courses. Staff members can find out more information about academic participation on the GVSU Benefits and Wellness page:

<https://www.gvsu.edu/hro/benefitswellness/professional-support-staff-benefits-457.htm#Tuition>

2021-2022
BUILDING REPS

CHERYL BRONNER	X13327
STU, 1ST FLOOR	
TAMI JOHN	X12350
CAC & KC	
MATT COLLVER	X15583
CHS & RFH	
BARB ELLIS	X18611
KHS & LMP, STU 2ND & 3RD	
LINDSEY BURNS	X12186
MAK & NLC	
DEB ROTMAN	X12297
AGS, LHH, LSH, & PAC	
TRACY LONDON	X12252
CON, JHZ, LMH	
KATIE HAYNES	X13006
HHLC, HRY, LIB, & PAD	
JOYCE SULLIVAN	X13730
ASH	
SHELBY HARRISON	X16025
EC, IDC, KEN	
RAYSHENA WILSON	X17130
DEP, DEV 1ST & 2ND FLOORS	
VICKI WENGER	X13898
LOH	
PATRICK PERRY	X16202
DEV 3RD, 4TH, 5TH FLOORS	
IRINA GROUGAN	X17606
TC REGIONAL CENTER, HOLLAND, & MUSKEGON	
BRIAN DENUYL	X12025
AH, CUB, SER	
KATE KNOPP	X12685
FH, MAN	
DENISE GROSS	X15922
DCIH	

VACANT POSITIONS
BIK, SCB

MEMBER RELATIONS
TEAM

RHONDA LEMIEUX	X12557
CHAIR	
NICOLE BROWER	

IMPORTANT DATES

1st 6 week classes end - June 20

2nd 6 week classes begin - June 27

UPCOMING ISSUE

Share pictures of your flower and veggie gardens for the July newsletter! Email Megan at edingme@gvsu.edu by 5:00PM on Monday, June 27.

JUNE DATES

BIRTHDAYS

11 - Denise Gross

17 - Brian DenUyl

18 - Carrie Shoup

23 - Mary Van Popering

GVSU ANNIVERSARY

7 - Sheryl Nelson

8 - Charlyn Worthem

21 - Cassandra Hinzman

22 - Rafael Juarez-Yuen

30 - Julie Carbine

WEDDING ANNIVERSARY

1 - Megan Koeman-Eding (9 yrs)

4 - Amy Duwe (17 yrs)

Brian DenUyl



If you would like your birthday, GVSU anniversary, wedding anniversary, job change, and/or retirement notice published in the newsletter, or if you have suggestions for an upcoming issue, email **Megan Koeman-Eding** at edingme@gvsu.edu.