

**APSS Meeting**  
**October 13, 2022**  
**Zoom Mtg (or in person) 1019 SERVICE BLDG.**  
**12:00 p.m.**

Agenda

- I. Call meeting to order 12:01 p.m.
- II. Roll Call – Deb Rotman, Megan Eding, Brian DenUyl, Tami John, Michelle Holstege, Barb Blankemeier, Tracy London, Shelby Harrison, Lindsay Burns, Katie Haynes, (guest) Valerie Palmer, Rhonda LeMieux, Barb Ellis, Denise Gross, Cheryl Bronner, Maria Love, Shyceka Armstrong
- III. Approval of September meeting minutes – request to revise that the July balance was approved on August 10, 2022, and the August balance was approved September 6, 2022. Motion to accept the September meeting minutes with the requested revision. Motion seconded, approved and carried.
- IV. Presidents Report
  - a. Increase letters were issued – hopefully people are happy with those.
  - b. Hopefully folks are checking the job board since there are no longer notices. We are making sure it is in the newsletter
  - c. Calendars look good thank you Brian
  - d. Open Enrollment starts at the end of this month -
- V. Vice President Report
  - a. Working on items with Becky from HRO
  - b. If any additional calendars are needed, please request them from Brian
- VI. Business and Financial Report
  - a. FY 22 financials are being audited, and tax documents are being prepared right now. They will need to be reviewed at the next meeting, filing deadline is 11/15, we already filed an extension just in case.
  - b. Financials were approved on October 12, 2022
  - c. Written report received. – Motion to accept the report as written, motion carried.
- VII. Membership Report
  - a. Rayshena is not in attendance, as soon as the report is received, we will send.
- VIII. Communications Report

- a. Continuing to accept submissions for the newsletter, and additions to the website.  
Have had some items to share for the website.
- IX. Member Relations Report
  - a. Really appreciate the Building Reps reaching out on concerns with their members.  
Tami and I have been doing our best to assist them throughout the month.
- X. Building Representative Reports
  - a. Building Rep – UAS/ECS – there is a large discussion regarding staffing issues regarding the amount of AP and PSS Staff that we have lost at the university and the issues it is causing. Discussion regarding content of meeting
  - b. It will be Lindsay’s last meeting as a building rep. unfortunately she doesn’t have the time to devote to her new members due to work constraints.
  - c. Noticing turnover in various departments, there have been 6 different PSS in that area, what are we doing to partner with those departments that are seeing that kind of turnover. Discussion regarding potential union ability to reach out and support our new members.
- XI. Old Business
- XII. New Business
  - a. APSS Banquet – reviewed the menu, flyer and theme, discussed ordering t shirt – or to hand some out as gifts
  - b. Had some building reps asking for blankets for members coming off probation – I have 12 or 15 left. We also have the black notebooks left. The pens/ice packs are all gone.

Meeting Adjourned 12:44 p.m.