

APSS Meeting
September 8, 2022
Zoom Mtg (or in person) 1019 SERVICE BLDG.
12:00 p.m.

Agenda

- I. Call meeting to order 11:56
- II. Roll Call – Marisa Vredevoogd, Michelle Holstege, Tami John, Denise Gross, Rhonda LeMieux, Rayshena Wilson, Deb Rotman, Barb Blankenmeier, Brian DenUyl, Megan Eding, Vicki Wenger, Katie Knop, Irina Grougan, Tina Lee, Matthew Collver, Lindsey Burns
- III. Guest: Michelle Beers
- IV. Approval of July meeting minutes – written minutes submitted, under VP report, correct sentence. Motion to accept the minutes with the correction, motion seconded and carried.
- V. Presidents Report
 - a. Tina Lee – new Bldg. Rep – in the Consumers Bldg., will be doing BIK, please thank her for taking on this role.
 - b. Email from HRO regarding additional HR dates, they have already announced the 2023 dates as well. Question regarding grades and when they are due. That should be the registrar, and we are hoping that was addressed. May be a larger discussion with records regarding the timing. If staff does have to work, it falls under Campus Closure Date at 1.5 times the rate for hours work. HRO did a nice job covering the union contact points.
 - c. Raise letters should be out soon
 - d. There are a lot of new hires, so make sure you are doing your recruitment.
 - e. In July the FS office had a golf outing, the AVP decided to donate 500.00 to the PSS Scholarship fund and the PSP Scholarship. This is available to dependents working here.
 - f. President has interest in meeting our group and getting to know us – if we would like to invite her to anything. They knew about the open house, but maybe the luncheon in November. Tami will follow up with Rayshena.
- VI. Vice President Report
 - a. APSS Calendar for 2023 – was waiting on HRO to deliver the holiday and campus closure information. We should get our new calendars in a few weeks. The plan is to have them before the open house.
- VII. Business and Financial Report

- a. Written report received for July – motion to accept the financials as written, seconded and carried
- b. August report, written report received – motion to accept the report as presented, motion seconded and carried.
- c. July balance was approved on August 10, 2022, and the August balance was approved September 6, 2022.

VIII. Membership Report

- a. Written report, July and August, I need to go back and correct and include all of the probationary employees on the list until their probation periods have been completed.
- b. There are a couple retirees, which have continued to work until their replacements happen. We want to make sure we still are recognizing that someone has retired. HR report states terminated. We need to go by the change reason if it says retired. There were only 2 retirees from last month we will confirm who should receive a card. We usually purchase retiree cards each quarter.
- c. Tami will follow up with Rayshena regarding the report needs from HR
- d. We will table the approval until the corrections have been made.

IX. Communications Report

- a. Last month, reviewed Word Press with Lindsey – the website is looking much better, would like to start including the updates more than monthly. So, the information from HR, I would like to put that out there right away. Have also added graphics. Looked at our statistics of page reviews. We average 7 per day, not sure why they are low.
- b. Now that I am in IT, the Security Team, we are thinking it would be good to have a security corner on the newsletter so we can notify our members

X. Member Relations Report

- a. Nothing to report this month

XI. Building Representative Reports

- a. Grievance Concerns – they need to reach out to Rhonda.

XII. Old Business

XIII. New Business

- a. APSS Open House update – we have 2 tents reserved for 101 people that have RSVP 'ed to our open house later this month. Cost of 200.00 for those, A/V is set up as well. Tables have also been ordered high top so folks will mingle, it is supposed to be a casual open house. Tami will have remarks, Megan will include it in the October newsletter. In case of inclement weather, we do have the GRR reserved as a backup.

- b. TJ - Suggestions – 1 tent, they hold 80 people, we won't need seating for 80, the rounds won't be outside either. ES owns the high-top tables, so they would have to approve those. Will order linens through catering, once the tables are decided.
- c. Will finalize food, tables and linens. Will we be doing any decorations?

Meeting Adjourned at 12:37 p.m.