

**APSS Meeting**  
**November 10, 2022**  
**Zoom Mtg (or in person) 1019 SERVICE BLDG.**  
**12:00 p.m.**

Agenda

- I. Call meeting to order – 12:00 p.m.
- II. Roll Call – Michelle Holstege, Rhonda LeMieux, Barb Blankemeier, Deb Rotman, Jenna S (Guest), Kate Knopp, Marisa Vredevoogd, Megan Koeman-Eding, Rayshena Wilson, Shelby Harrison, Katie Haynes, Tina Lee, Irina Grougan, Barb Ellis, Vicki Wenger, Denise Gross, DeMarcus Turnbough, Tracy London
- III. Approval of October meeting minutes – written minutes provided, motion to approve, seconded – motion carried.
- IV. Presidents Report – no report
- V. Vice President Report – no report
- VI. Business and Financial Report –
  - a. Written report received 11/10/22 with revisions. There are additional expenses, and a sponsorship from GVPD in lieu of raffles for the luncheon.
  - b. We need to approve the audit report and the FY report for 2022, and the 990-tax form.
  - c. Balances verified on 11/7/22 by Tami John.
  - d. Motion to accept the FY 2022 Audit report, motion made, seconded and carried
  - e. Motion to accept the FY financial statements, motion seconded and carried
  - f. Motion to accept form 990N tax year 2021, motion carried
  - g. Motion to approve the October budget report as written, motion seconded and carried.
- VII. Membership Report
  - a. Written report provided 11/10/22, we are currently at 262 APSS members, 18 on probation, and 21 RTW. Format has changed due to HRO reporting issues. Discussion about needing, reclassifications, title changes, and not salary changes. Also need to include the counts. Rayshena will work on reformatting the report.
  - b. Motion to approve the report as written, seconded and motion carried.
- VIII. Communications Report
  - a. Shout out to DeMarcus and Jenna – they are wonderful people and great to have them join the EBoard!
  - b. Had a member reach out for December newsletter for member shares. Since we have so many new PSS, best places to eat lunch, go for a walk etc.

- c. Website is going smoothly
- IX. Member Relations Report
  - a. Continue meeting with HRO regarding reporting and increased detail
- X. Building Representative Reports
- XI. Old Business
- XII. New Business
  - a. Membership Luncheon, President and Provost will be there to make remarks. Denise gave presentation to outline the format for the event. We are at 174 attendees currently! Last day to RSVP is today. Final accounts are due to catering 11.11.22 Looking for acrylic frames (horizontal) if your department has any email, Denise.
  - b. Day of help – doors open at noon, 11:30 to assist with Denise and Rayshena will be there at 10 a.m.
  - c. The shirts are going to be picked up by Wednesday, if people want them, we will open a “shop” through Stitchtime. There has to be at least 24 ordered minimum.

Meeting Adjourned at 12:35 p.m.