

**APSS Meeting**  
**December 8, 2022**  
**Zoom Mtg (or in person) 1019 SERVICE BLDG.**  
**12:00 p.m.**

Agenda

- I. Call Meeting to order – 12:02
- II. Roll Call – DeMarcus Turnbough, Brian DenUyl, Megan Eding, Marisa Vredevoogd, Michelle Holstege, Barb Blankemeier, Tracy London, Tina Lee, Rhonda LeMieux, Rayshena Wilson, Denise Gross, Barb Ellis, Damian Martinez, Cheryl Bronner, Irina Grogan, Katie Haynes
- III. Approval of November meeting minutes
  - a. Written minutes to board, motion made, seconded, and approved
- IV. Presidents Report
- V. Vice President Report
  - a. Working on various job reclassifications with Becky in HR
- VI. Business and Financial Report
  - a. Written report received
  - b. Taxes filed on 11/11/22, the accountant has been paid. If there are any receipts from the fall luncheon, please submit those to Barb for reimbursement.
  - c. Balances verified, 12/8/22 by Brian DenUyl
  - d. Motion to approve the financials as written – motion seconded, and motion carried
- VII. Membership Report
  - a. Thank you for all the support for the fall luncheon, the feedback was positive, and people are looking forward to the next one.
  - b. A new employee was overlooked on the last report, she is now moved to RTW, since the probationary period ended in November. We also have another person that should have ended her probation in June. Working diligently to make sure it is accurate and reflective of the membership
  - c. Thank you to Rayshena and Denise
  - d. Motion made to approve the report as written, motion seconded, motion carried.
- VIII. Communications Report
  - a. We will renew the domain for 19.99 for the website name. The renewal will be for a year and will maintain our website for a year.

- b. We have had a number of people contacting about the replacement for Barter Boards, the SLT in IT is aware, it is on the list of projects. It may be through Zoom or Teams. Let the members know that IT is aware of the demand and working on this project.
  - c. Megan removed the people that are RTW from the newsletter listing. Irina is their building rep and will confirm if she has joined the union.
  - d. Question regarding the process for if someone went from RTW to member to a member does the report reflect that change, then they can be added to the newsletter mailing list.
- IX. Member Relations Report
  - a. There are currently no items to report.
- X. Building Representative Reports
  - a. Discussion regarding space for PSS staffing.
- XI. Old Business
- XII. New Business

Meeting Adjourned 12:15 p.m.