

APSS Meeting
January 12, 2023
Zoom Mtg (or in person) 1019 SERVICE BLDG.
12:00 p.m.

Agenda

- I. Call meeting to order – 12:02 p.m.
- II. Roll Call – Barb Blankemeier, Jenna Stehouwer, Rayshena Wilson, Kate Knopp, Shelby Harrison, Irina Grougin, Brian DenUyl, Tami John, Megan Eding, DeMarcus Turnbough, Tracy London, Denise Gross, Katie Haynes, Marisa Vredevoogd, Cheryl Bronner, Michelle Holstege, Barb Ellis, Rhonda LeMieux,
- III. Approval of December meeting minutes – written minutes submitted. Motion to accept the minutes as written, motion seconded and carried.
- IV. Presidents Report
 - a. Welcome back hope everyone had a wonderful break.
 - b. Reminder, we have January 16th off as a holiday for MLK day. There will be events Tuesday – Thursday. Make sure you record the correct code.
 - c. Deb Rotman retired in December; we do have some open buildings. Marisa – would be interested in taking those over. Rayshena will supply with a list of her new members. There is a person off probation, when can I invite them to meetings.
 - d. Met with Watkins Ross regarding the pension plan no changes for our members. There are no changes to the funding of the plan for those in the pension.
- V. Vice President Report – no report
- VI. Business and Financial Report
 - a. Written report received.
 - b. 1099's are being processed for anyone paid over 500.00 for their work on the board. Once those are ready, Barb will send out a pdf to verify, and then the accountant can file them by the end of January
 - c. Financials verified 1.10.23 by Tami John
 - d. Motion to accept the reports as presented, motion seconded, motion carried.
- VII. Membership Report
 - a. Written report received, any questions other than it looks like our APSS numbers are decreasing, with new hires/retirees and RTW members.
 - i. Question, why do we have a list of new active members when they are still on probation. Response – they have turned in their dues authorization form. In former reports there was a new active member portion showing they turned in a form, or maybe they could be highlighted as form

received. Discussion of maybe it should say new members. Also we could remove the “sent packet” section and change that to form received.

- b. Motion to accept the December Membership report, motion seconded, motion approved.

VIII. Communications Report

- a. Our domain name was renewed for the next year. Reimbursement has been submitted.
- b. Received the photos from the luncheon, the link will go into the newsletter prior to sending to our members, and then removed prior to posting on the website.

IX. Member Relations Report

- a. Continue working with HRO on job postings, reclassifications, and over the last month there are a few member concerns that have been addressed.
 - i. Clarification on the work with jobs is to make things normalized across the university

X. Building Representative Reports

- a. Probationary employee is there any stipulation that she can/cannot work remote?
 - That is determined by the supervisor. FWA is all arranged by the supervisor.

XI. Old Business

XII. New Business

- a. Bylaws – not sure when the last time the bylaws were reviewed. Last update was September 2021 which was primarily dues.
 - i. Section 5.1.1 wanted to clarify that and make sure it we have language for the future. The vote would be to change the Bargaining Chair rate of compensation of the Executive Board. Also to be addressing the pandemic in the situational items.
 - ii. We should also update the election section in 4.02 to reflect the election being electronic, and the need for a committee.
 - iii. Also address the membership meeting requirement in relation to a pandemic or other circumstance.
 - iv. Please review the bylaws and we can talk in February about potential changes.

XIII. Meeting adjourned 12:33