

APSS Meeting
March 9, 2023
Zoom Mtg (or in person) 1019 SERVICE BLDG.
12:00 p.m.

Agenda

- I. Call meeting to order – 12:05 p.m.
- II. Roll Call – Tami John, Megan Eding, Rhonda LeMieux, Michelle Holstege, Brian DenUyl, Rayshena Wilson, Barb Blankemeier, Katie Haynes, Denise Gross, Shelby Harrison, Katie Knopp, DeMarcus Turnbough, Tracy London, Cheryl Bronner, Jenna Stehouwer
- III. Approval of February meeting minutes – motion to accept the minutes as written, motion seconded and carried.
- IV. Presidents Report
 - a. Reminder professional development is listed on PSS, leadership IQ was added. Performance reviews are coming up – if you want to add professional development.
 - b. Academic Senate – a PSS representative is supposed to be at their Equity and Inclusion meetings every week. Tami has been working with the chair, Felix N and Ed A., waiting for response on the obligation.
 - c. Election nominations will be sent next week. President, Business and Finance and Communications.
 - d. Discussed possibility of getting additional swag for new members since we are actively hiring new PSS. Want to make sure we have something more to reach out to them with than a form.
 - e. Discussed FY assets being less than 200K, when filing our taxes in November, was able to submit online because our balance is less than 200k in assets. We want to keep our accounts under that threshold. That then decreases the cost for the accountant. Future charges, Student Appreciation, Fall Luncheon, gift card expenses for retirees, payments to board, payoff of FOAP and liability insurance. Rayshena will head up looking at swag for members.
- V. Vice President Report
 - a. Early stages of Student Appreciation planning – talking about doing this at the clock tower, talking about the ice cream bar. Downtown didn't work very well. Do we want to stick with the pre-packaged ice cream. Barb – do we want to hand out the decorated cookies (those were very expensive). Tracy – pre-packaged would be easier/cleaner than doing the ice cream bar. Still working on a date with Katelyn from Student Employment.

- VI. Business and Financial Report
 - a. Written report received – motion to accept report as written, seconded and carried.
 - b. Balances were verified on March 8, 2023, by Tami John
- VII. Membership Report
 - a. Written report received.
 - b. Working with a new contact in HRO to verify accuracy of the report.
 - c. Motion to accept the report as written – motion seconded; motion carried.
- VIII. Communications Report
 - a. No additional information to share, stats on the website remain same.
 - b. Newsletter – pets of PSS was a huge hit!
 - c. When the day/time is known for Student Appreciation – will include the call for volunteers in the newsletter.
- IX. Member Relations Report
 - a. There have been office space inquiries.
 - b. Continue to deal with member concerns and HR meetings.
 - c. Will be attending Alternative Dispute Restorative Practice Training – select group of F/S this may go university wide after the training is developed.
- X. Building Representative Reports
 - a. No reports
- XI. Old Business
 - a. Professional Development – there will be a luncheon in May.
 - b. Discussed Workday from the PSS perspective.
- XII. New Business
 - a. Discussed safety on campus in light of MSU – where is the security for us as PSS when we are the only people in our buildings. Discussed contacting GVPD – Sgt. O'Donnell and Chief DeHaan to ask for a walk through to discuss options.

12:55 adjourned