

**APSS Meeting**  
**October 12, 2023**  
**Zoom Mtg (or in person) 1019 SERVICE BLDG.**  
**12:00 p.m.**

- I. Call meeting to order 12:01 p.m.
- II. Roll Call – Megan Eding, Brian DenUyl, Michelle Holstege, Rhonda LeMieux, Rayshena Wilson, Marisa Vredevoogd, DeMarcus Turnbough, Katie Haynes, Barb Ellis, Vicki Wenger, Jenna, Irina Grougan, Cheryl Bronner
- III. Approval of September meeting minutes – motion to approve the meetings motion seconded and carried.
- IV. Presidents Report
  - a. Wage letters went out, the increase should be on the next paycheck. HR sent them in a timely fashion, the new chart is on the website.
  - b. Open enrollment is October 24, everyone is required to do this in order to assist with the workday transfer of information.
  - c. Benefits committee – there will be a change to the plan for the HSA, there will be a higher deductible increase. There will be an increase to the per pay premium for the PPO. There will be an RFP to the RX portion. The dental will move to self-funded for one year.
- V. Vice President Report
  - a. New calendars are printed and will be available for the luncheon. If anyone wants some sooner, please email Brian. We can also give it to new members.
  - b. Is there a way to get numbers of reclassifications at the university and within departments/ to assist with reclassifications in other areas? This will also be on the APSS Membership Report. Brian can provide a number, and Tami kept a spreadsheet from her time as VP.
- VI. Business and Financial Report
  - a. Barb will present September and October financial reports at the next meeting.
- VII. Membership Report
  - a. Written report received. Need to adjust a PSS location.
  - b. Discussed approaching PSS that are not members yet. Let them know they can join at any time.
  - c. This report will be reviewed at the next meeting.
  - d. Luncheon – sent out invitations to the retirees, active members, and probationary PSS Members. Currently 163 active, 9 probationary and 10 retirees. There are 14 volunteers willing to help. There are 182 currently planning to attend. There will

be additional emails from people that missed the registration deadline. Last year we had 183, this year we had 197 replies.

- e. The last program for the luncheon is ready to be printed for the luncheon.
- f. Should we make sure to brand the event as the APSS Member Luncheon.
- g. Program – APSS Business – suggested we discuss Shawn Evans giving an overview.

VIII. Communications Report

- a. No additional reports

IX. Member Relations Report

- a. Handling various concerns regarding climate issues within offices. The employee ombuds has been a very good resource.
- b. Having various departments clean up job descriptions in various areas.
- c. The HR changes have started to have a positive impact. The communication has improved through the hiring process. Now there are updates from every HR member prior to the APSS HRO Mtgs.
- d. There is a new program for AP Leading Lakers which is a new supervisor training.

X. Building Representative Reports

- a. Discussion regarding vacation and the inability for some to utilize the accrued benefit due to department staffing.
- b. When Katie takes over for the Business reports – we will need someone to cover the library as a building rep. We will start by putting it in the newsletter.
- c. Asked about slides for the luncheon – projector access.

XI. Old Business

XII. New Business

Meeting Adjourned 12:38 p.m.