

APSS Meeting
November 9, 2023
Zoom Mtg (or in person) 1203 SERVICE BLDG.
12:00 p.m.

Agenda

- I. Call meeting to order 12:08 p.m.
- II. Roll Call: Katie Haynes, Barb Blankemeier, Brian DenUyl, Tami John, Denise Gross, Megan Eding, Michelle Holstege, Rhonda LeMieux, Tina Lee, Marisa Vredevoogd, Tracy London, Rayshena Wilson, Barb Ellis, Cheryl Bronner, DeMarcus Turnbough
- III. Approval of October meeting minutes – motion to accept meeting with change to the financial line, motion seconded and carried.
- IV. Presidents Report
 - a. Thank you to all that helped at the luncheon, Rayshena did a great job organizing the event. We came in under budget, which is great!
 - b. Email from EIC (Equity and Inclusion Committee – works with UAS Standing committee). They would like to have in their bylaws that there is a PSS representative in their meetings. Can be any member of the PSS eboard. Is this something that interests any of our Bldg. Reps. Tami will send out to the Eboard, and the duties. Currently a virtual meeting Tuesdays from 9 – 11. There are students involved, there is also a strong cross section of leadership involved. This committee had been established in 2017.
- V. Vice President Report
 - a. Calendars were given at the luncheon, will send Rayshena a supply for downtown.
- VI. Business and Financial Report
 - a. Written financial report has been received.
 - b. Barb will be retiring at the end of this year. Katie Haynes was appointed by the Executive Board to fulfill her term.
 - c. September written report was given. Motion to accept September report, motion seconded and carried.
 - d. October report received. Motion made to accept the October report, motion seconded and carried.
 - e. The FY 23 audit report was completed by our accountant. It is ready to be sent to the state. Motion to accept the audit report, motion seconded and carried.
 - f. Our accounts are still healthy.
 - g. Balances were verified by Tami John for September and October on 11/8/23.
- VII. Membership Report

- a. Written report received. The September revised report was sent.
- b. There have been a number of dues authorization forms received.
- c. Discussed a form for leaving the union based on contact from Payroll. Our form would be able to be utilized to either join or leave the union.
- d. We did add 12 new members within a month – that is great. Maybe we do need to contact our RTW and make sure they truly want to be RTW.
- e. Motion to accept the September revised report, motion seconded and carried.
- f. Motion to approve October's report as written. Motion seconded and carried.

VIII. Communications Report

- a. Statistics for the website remain consistent. There was a large increase in hits in September and October, most likely due to the salary increase letters. This was the documents section.
- b. The most frequently visited page is the Newsletter portion. Many members are sending in pictures for the header of the newsletter.
- c. Tasked with creating a flyer for why you want to join the APSS Union. We used to have a flyer to give to new staff. There is another new staff orientation in January. Those orientations are quarterly. Rhonda and Megan will be at the booth January 19, so if anyone else would like to help let them know. Can we also focus on the Alliance of PSS – since many are not aware of the difference?

IX. Member Relations Report

- a. Very busy month, there have been a number of various issues. HR has continued to serve as a partner in resolving these issues. Most are resolved.

X. Building Representative Reports

- a. Staff member resigned from a department and the PSS workload has been ok as they will be bringing in a temp employee.

XI. Old Business

XII. New Business

- a. Katie has asked to step away from the library, when she takes over for Barb. They asked to have 2 representatives.
- b. We need to look at all of membership, and the number of people that our Bldg. Reps are significantly higher than others. Tami will start to look at a comprehensive list and send a follow-up to the Building Reps. Want to make sure that they are competent and comfortable with approaching our members. Even if not your building, you can still represent members from other buildings.

Meeting Adjourned at 12:41 p.m.