

**APSS Meeting**  
**January 11, 2024**  
**Zoom Mtg (or in person) 1203 SERVICE BLDG.**  
**12:00 p.m.**

Agenda

- I. Call meeting to order 12:03 p.m.
- II. Roll Call – Katie Haynes, Brian DenUyl, Tami John, Michelle Holstege, Megan Koeman-Eding, Rhonda LeMieux, Marissa Vredevoogd, Barb Ellis, Denise Gross, Rayshena Wilson, Shelby Harrison, Tina Lee, Tracy London, DeMarcus Turnbough, Cheryl Bronner, Irina Grougin
- III. Special Guest – Marlene Kowalski Braun, GVSU I & E Strategic Framework
  - a. Inclusion and Equity Institute – on and off campus learning
  - b. How we are updating the I&E framework for the university - 2030 Framework for Inclusion and Equity.
  - c. Reviewed the old DEI framework.
  - d. Shared Equity Leadership is the new model making this part of everyone's job at the university.
  - e. This is to notify constituents about the framework process that is ongoing.
- IV. Approval of December meeting minutes, motion to approve the minutes as presented, motion seconded and carried.
- V. Presidents Report
  - a. Met with Eliza from Ombuds, looking to have her do a presentation at our next luncheon, gave a lot of good information.
- VI. Vice President Report
  - a. Worked on 3 reclassifications in December. Questions regarding the process, HR is telling that all information needs to come from the supervisor, which is not accurate. Many requests are being told it has to have supervisor do the job analysis. Brian and Tami will review the current emails being received from HRO regarding reclassification.
- VII. Business and Financial Report
  - a. Written report received.
  - b. Yearly deadlines has been completed; Barb has been answering multiple questions during her retirement.
  - c. Balances were verified on 1/10/24 by Tami John
  - d. Motion to accept the December B&F reports, motion seconded, motion carried.
- VIII. Membership Report

- a. Written report received, motion to accept the report as presented, motion seconded and carried.
- b. Reached out to RTW PSS that may be interested in joining, some responses have indicated they still would like to be RTW.

IX. Communications Report

- a. Paid for the domain name renewal for the year.
- b. Sent out the infographics to all the building reps, so they should be receiving them intercampus mail.
- c. New employee orientation is Friday, 1/19, Rhonda and Megan are both attending, anyone else that would like to assist – please let Megan know and she will send you the information.

X. Member Relations Report

- a. Discussed workday in the meeting with HRO, they are testing salary continuation structure in WD. We are looking to see if it resets after working 5 days, or after the end of payroll.
- b. Vacation in WD – some members are trying to add their vacation for the year in WD, if the hours are not “accrued” it will not allow you to add that vacation.

XI. Building Representative Reports

- a. Met with a PSS employee about being a new PSS Building Rep. Tami will meet with Tina and Shelby to discuss how to best divide up the buildings.
- b. Discussed reorg of the college of Engineering, not looking to add new departments, but potentially add new support staff. The proposal should be completed by February for July 2024 implementation.

XII. Old Business

XIII. New Business

- a. DeMarcus has accepted an AP role with IT and will no longer be part of the PSS union. He has a suggestion for a potential replacement being a building rep, DeMarcus has been discussing this possibility. We should look for a MAK representative, DeMarcus will notify his building members that he will not be in the BR role. Marissa has a member that is expressing the interest in being a BR. We will also do another call for Bargaining Team Member with DeMarcus’ departure.

Meeting Adjourned 12:55 pm