

**APSS Meeting**  
**February 8, 2024**  
**Zoom Mtg (or in person) 1203 SERVICE BLDG.**  
**12:00 p.m.**

Agenda

- I. Call meeting to order 12:00 p.m.
- II. Roll Call – Katie Haynes, Brian DenUyl, Tami John, Megan Koeman-Eding, Rhonda LeMieux, Shelby Harrison, Treena Gilbert, Rayshena Wilson, Vicki Wenger, Tracy London, Marisa Vredevoogd, Barb Ellis, Tina Lee, Alisia Neubeck, Irina Grougan, Treena Gilbert, Jenna Bench, Cheryl Bronner
- III. Approval of January meeting minutes, motion to approve the minutes as presented, motion seconded and carried.
- IV. Presidents Report
  - a. Job alert notifications can be set up in Workday.
  - b. Tami and Rhonda are getting alerts whenever a new member joins. Rayshena will work with HR to also get those alerts.
  - c. Bargaining Chair extends his thanks to the APSS Board for the payment for his services in 2023.
  - d. Issues are continuing to be worked on in Workday with HR and Finance. Concerns continue to be brought forward from our employee group. Craig W. explained we're in stabilization period now before moving to optimization. Email the Workday emails (finance and HR) if you have recommendations for optimization. Continue to attend trainings and open office hours.
- V. Vice President Report
  - a. Nothing new to report.
- VI. Business and Financial Report
  - a. Written report received – do not have university budget yet.
  - b. Dues were deposited just once in the month instead of twice.
  - c. Katie is looking into getting a debit card for purchases instead of having to use personal cards and seek reimbursement.
  - d. Balances were verified on 2/6/24 by Tami John
  - e. Motion to accept the January B&F reports, motion seconded, motion carried.
- VII. Membership Report
  - a. Rayshena is not receiving the same Workday alerts for APSS members that Tami and Rhonda are. Rayshena will check with HR on these alerts.
  - b. Three RTW joined in January.

- c. Written report received, motion to accept the report as presented, motion seconded and carried.
- VIII. Communications Report
  - a. Nothing new to report
- IX. Member Relations Report
  - a. Nothing new to report
- X. Building Representative Reports
  - a. Tina Lee is on PSS Development Committee – they are working on setting a date in April and will be sending out a Save the Date email when it is finalized.
  - b. Treena Gilbert to be new building rep downtown – 16 members – Watson, KEN, IDC, BIK, CEC
  - c. Marisa UAS meetings: Every other Tuesday from 9-11.
- XI. Old Business
  - a. Open building rep for MAK and MAN and open bargaining committee member. Two have reached out to Tami for building rep and Shawn is receiving interest in bargaining committee.
- XII. New Business
  - a. Nothing new to report

Meeting Adjourned 12:46 pm