

APSS Meeting
October 10, 2024
Zoom Mtg (or in person) 1203 SERVICE BLDG.
12:00 p.m.

Minutes

- I. Call meeting to order 12:02 p.m.
- II. Roll Call: Kelli Dykstra, Katie Haynes, Brian DenUyl, Tami John, Rhonda LeMieux, Michelle Holstege, Rayshena Wilson, Vicki Wenger, Marisa Vredevoogd, Denise Gross, Kate Knopp, Irina Grougan, L Dettling, Nicole Brower, Cheryl Bronner, Ash Godin, Jenna Bench, Treena Gilbert, Tracy London
- III. Approval of September meeting minutes
 - a. Under a step 2 change in grammar to our instead of out.
 - b. Section 7 new staff orientation edit punctuation.
 - c. Motion to approve September minutes with corrections – Cheryl, 2nd Kelli – motion approved.
- IV. Presidents Report –
 - a. Rhonda, Sean and Tami met with the new Legal Counsel, they signed a contract on September 20, they were invited with parking permits to our fall luncheon. It would be nice to have the members know who represents us.
 - b. Firm up the bylaws – will do an intro at the luncheon so that people know why we are making the changes.
- V. Vice President Report
 - a. Calendars are done – will pick those up today for the luncheon.
- VI. Business and Financial Report
 - a. Gift cards ordered for the luncheon, half Amazon half Meijer.
 - b. Audit for July 1, 2023 – June 30, 2024, audit received. Needs approval.
 - c. Finances were approved on 10/8/2024.
 - d. Written report received – motion to approve the report, last month the interest rate was increase.
 - e. Motion to approve the report as written, Brian, seconded Denise, motion carried.
 - f. Motion to approve the audit report and tax Motion Rhonda, Kate seconded motion carried.
- VII. Membership Report
 - a. Written draft of report received – continuing to work with HR to get accurate information. We have a few people that have left the university.
 - b. Hoping next month reports will be up to date from HR.
 - c. Luncheon
 - i. All invitations have been sent for the luncheon.

- ii. 290 have RSVP'd.
- iii. 20 volunteers willing to assist day of
- iv. Center pieces are ordered and will be delivered day of
- v. Food waiver to bring in cake for the 10-year anniversary of the PSS.
- vi. Getting some PSS swag together for retirees and probationary employees
- vii. Meeting on the 19th with Denise to go over flow of the day.
- viii. Catering is ready with the menu.
- ix. 2 weeks out we are looking ready.
- d. Are you going to assign someone to be the MC to keep the time flows properly, between Denise and Rayshena they will MC. Tami will welcome the members and introduce the board and building reps.
- e. Power point for the luncheon – so that while people are eating there is a visual for everyone.
- f. Raffle – IT wanted to donate a printer and iPad they would like to donate.
- g. Thought they would do a fun pop-up event in February for a prize to donate. Something different to engage our members.

VIII. Communications Report

- a. Proposal sent regarding social media communication group. Are there any thoughts or additions – do we want to move forward with something soon.
 - i. Personal FB group would be the choice of Tami but could be labor intensive in order to keep it up to date. It would potentially reach a number of people. If anyone has suggestions or concerns – please let Kelli know, if we go that route and determine it is not engaging, we can look at other options. Will come to the next meeting with rules.

IX. Member Relations Report

- a. Continue to meet with HRO on a number of hiring issues and member relation issues.

X. Building Representative Reports

- a. Do we have a timeline for when the bargaining survey will be conducted.
- b. New key chains for new staff orientation
- c. The next new staff orientation is Friday November 15 from 12:30 – 1:30 in KC 2263 – need volunteers to staff the APSS Table. Kelli and Denise will volunteer. Rhonda will send them the link for the date.

XI. Old Business

XII. New Business

- a. Benefits – open enrollment is coming in WD – 10/22 – 11/8
- b. If there are any luncheon needs – please ask.

