

**APSS Meeting**  
**June 12, 2025**  
**Zoom Mtg (or in person) 1203 SERVICE BLDG.**  
**12:00 p.m.**

Agenda

- I. Call meeting to order 12:02 p.m.
- II. Roll Call – Katie Haynes, Rhonda LeMieux, Tami John, Marisa Vredevoogd, Michelle Holstege, Vicki Wenger, Tracy London, L Dettling, Rayshena Wilson, Treena Gilbert, Barb Ellis, Denise Gross, Jenna Bench, Irina Grougan, Cheryl Bronner
  - a. Absent – Brian DenUyl
- III. Approval of April meeting minutes –
  - a. Motion to approve meeting minutes, RL, JB motion carried.
- IV. Presidents Report
  - a. L thank you for student Employee Appreciation Day in Allendale – the GR never happened. We were billed for it from ARA – the cart was used for Pres. Initiative.
  - b. Thank you, Treena and L for the new staff orientation in May and representing the PSS. We still have openings in September – we will clarify with HR on the format.
  - c. Look at our website and make sure the building location is accurate, and your location is accurate as well. If changes are needed, please email Kelli D.
  - d. If there are any open positions in your area – please email them to Tami – we are tracking the hiring process, and are not notified in a timely manner, or filled in timely manner.
- V. Vice President Report
- VI. Business and Financial Report
  - a. March April and May reports submitted.
  - b. April will need to be adjusted based on the GR Student Appreciation Day
  - c. May – the union takes turns buying lunch with the university – there will be some lunch expenses for bargaining.
  - d. March – approved May 29 financials – TJ
  - e. Motion to approve March report – DG, JB, motion carried.
  - f. April – approved June 6 financials – TJ
  - g. Motion to approve TG, DG, motion carried.
  - h. May financials approved June 6 – TJ
  - i. Motion to approve May report – DG, JB, motion carried.

VII. Membership Report

- a. Written report received April and May report. Payroll has been an asset.
- b. Question regarding report – If I know of a position in my department should I notify you and cc the Bldg. Rep – YES please share.
- c. RTW – if there is a new person that wants to be RTW – how are we notified. Still give them the form, they have the ability to select Yes or No. RL – in August we should send to all the RTW people again so they will be able to vote in the ratification. Also include a cost benefit analysis on the union dues.
- d. April report – motion to approve RL, KH, motion carried.
- e. May report - motion to approve TG, KH, motion carried.
- f. Discussion regarding C4 position in GR – was converted to AP, we will need to follow up and see if they are replacing the C4 or is it a lost position.

VIII. Communications Report

IX. Member Relations Report

- a. Bargaining has been continuing, we are pretty close to moving to Financials.

X. Building Representative Reports

- a. Treena is working on the document for new Building representatives.
- b. Irina – location information to update – it is located under Building Reps under your name.

XI. Old Business

XII. New Business

- a. New staff orientation discussion – we still need September representatives. We were asked to do a presentation. It would be a 5-minute brief presentation. Dedicated time in front of the full group. TJ – I did not one of us to present and confuse non-PSS employees. TG – it was confusing when we were all in the circle. It is a good idea as a way to introduce what we are and then have them come to the table. Discussed potential structural changes to suggest to HR. It would also be helpful to know if there are PSS in the orientation. They will follow up with HR to suggest some changes. There is an orientation in July – JB and KH are signed up for that event.
- b. TRIO/Upward Bound asked for supplies for their campers – can we donate some Chapstick.
- c. Discussed Laker Day My Way – no code in Payroll yet, but it roles out July 1<sup>st</sup>.

Meeting Adjourned 12:40 p.m.