

**APSS Meeting**  
**February 12, 2026**  
**Zoom Mtg (or in person) 1203 SERVICE BLDG.**  
**12:00 p.m.**

Minutes

- I. Call meeting to order 12:03 p.m.
- II. Roll Call – Kelli Dykstra, Michelle Holstege, Rhonda LeMieux, Brian DenUyl, Tami John, Katie Haynes, Tracy London, Cheryl Bronner, Heather Shenefield, Denise Gross, Vicki Wenger, Barb Ellis, Treena Gilbert, Jenna Bench, Kate Knopp
- III. Approval of January meeting minutes, no questions or concerns raised. Motion to approve the minutes as written, motion seconded and motion carried.
- IV. Presidents Report
  - a. Any concerns regarding remote days please let Tami know.
  - b. Keep an eye on postings, if you are looking to move around at the university. They are doing good at getting positions posted. New and replacement positions.
  - c. L shared the training document for Building Reps, not sure if that was finalized, would like to make sure that all Building Reps are utilizing the document. Getting a number of questions from the PSS Development committee, because they are not reaching out to the union directly. We may need to do another membership outreach, to help educate PSS members.
    - i. Kate K suggested doing a check-in with building PSS members.
    - ii. Will resend the document L created to the BR group.
  - d. Meeting with HR regarding the pension plan for staff hired prior to 2006. Pension is looking solid.
- V. Vice President Report
  - a. Looking at Student Appreciation Day again for the Ice Cream Social. We have not heard of any interest in the Event Committee. It could be a good way to encourage involvement. BR will reach out to their membership.
  - b. Student Appreciation Day – will we do an event in GR and Allendale. April will be a huge time of movement with Blue Dot. Potentially downtown will be interested in doing something in their buildings. Denise will volunteer to do something on Health Campus. (April 13 – 17). Potentially a popcorn day? Theme is movie night. Could we maybe partner with another group? We will decide what we will be doing next month. Denise could do one day in Health and one on Pew Campus as well or one in the morning and afternoon.
  - c. Reclassifications have slowed a little bit; there was one joint committee review.
- VI. Business and Financial Report
  - a. Written report submitted
  - b. Paid for the 1099 submission forms

- c. Financials were approved on February 5, 2026.
  - d. Motion to approve the written report, motion seconded and carried.
- VII. Membership Report
- a. Written report received for December and January.
  - b. Still working on the confirmation of numbers, those numbers are still being checked for accuracy. If you notice any necessary changes, please email Rayshena and cc Tami.
  - c. May need to add assignment change for PSS that go from higher to lower.
  - d. We will table the motion until March for the reports.
- VIII. Communications Report
- a. Will again include the event committee information.
- IX. Member Relations Report
- a. Still continuing meetings with HRO
- X. Building Representative Reports
- a. Question regarding when the interview is internal, what is visible in workday to non-committee members, and confidentiality. Could it jeopardize people's opportunities. Especially as we encourage job and role change. Workday – does lock down the ability of people to view candidates. Would hate to see someone not apply out of fear of retribution for wanting to leave a current role.
  - b. Will remind HR to discuss confidentiality with hiring.
  - c. Tentative move date for EC – Institutional Advancement will be moving next month. Tami would like to discuss that soon; she has an idea of where departments are going. She is waiting on Facilities Planning's schedule; it is on the radar. The dates are continually changing.
- XI. Old Business
- XII. New Business
- a. Retirement Benefits for staff hired prior to 2014. Staff that was hired prior to 2014 were eligible to receive benefits at a discounted rate; this will be no longer an option on 1/1/2027. Those currently on the retirement plan will have until 2027 to find a new plan. Those currently employed, and eligible will have the option to a lump sum payment or an annuity. A letter was received this week as well.
  - b. There is no formula shared regarding what the amount will be. There will be town halls and if needed 1:1, highly encourage members that want more information to attend those sessions.

Meeting adjourned at 12:46 p.m.